



**Town Council  
Regular Meeting Minutes  
July 18, 2023 – 9:30 a.m.**

Mayor O’Cain called the Regular Council Meeting to order at 9:29 a.m. on July 18, 2023, in person at Town Hall, 441 White Pine Drive, Laurel Park NC 28739 and electronically through Zoom platform.

The following attended in person at Town Hall, 441 White Pine Drive, Laurel Park NC 28739:

- Mayor Carey O’Cain
- Mayor Pro Tempore A. Paul Hansen
- Commissioner George W. Banta
- Commissioner Deb Bridges (arrived late and left early)
- Commissioner Kristin Dunn
- Town Manager Alex Carmichael
- Town Clerk Tamara Amin
- Assistant to the Town Manager Jordan Jones
- Finance Officer Kirk Medlin
- Police Chief Bobbie Trotter
- Public Works Director Brandon Johnson
- Town Engineer Will Buie

The following were absent:

- Fire Chief Tim Garren

Mayor O’Cain opened the Regular Meeting and led the Pledge of Allegiance.

**PUBLIC COMMENT**

Mayor O’Cain asked if there was any public comment; there was one.

Mr. Jim Soehl of 204 Timber Creek, spoke about his concern with traffic. He recommended stop sign lines be repainted.

**APPROVAL OF THE AGENDA**

Mayor Pro Tem Hansen moved to add discussion of a Website Committee and approve the amended agenda. Mayor O’Cain asked for discussion; there was none. The vote was unanimous in favor of the motion.

**APPROVAL OF THE CONSENT AGENDA**

- a. June Monthly Report - The aforesaid report is attached to, and made part of, these minutes as Appendix 1.

- b. Tax Collector Charge Resolution- The aforesaid resolution is attached to, and made part of, these minutes as Appendix 2.
- c. Resolution for Bank Card Signature- The aforesaid resolution is attached to, and made part of, these minutes as Appendix 3.

Mayor O’Cain said the June 20 minutes should say “demolition of the property on Highway 64 not the Town Hall property.

Commissioner Banta moved to approve the consent agenda with the amendments to the June 20 minutes. Mayor O’Cain asked for discussion; there was none. The vote was unanimous in favor of the motion.

Mayor Pro Tem Hansen asked Staff about a property on Toms Drive. Mr. Jones said there was no application for zoning and the property owner has a land disturbing permit issued over 3 years ago. Staff is talking to Attorney Alexander about the expiration dates.

### OLD BUSINESS

#### WEBSITE DISCUSSION

Mr. Carmichael said Staff met with Summit Marketing, who was awarded the bid, yesterday, to discuss the process for the website and getting a contract ready. It was agreed the best way to handle the website is to form a Website committee. Staff is asking Council who they would like to be part of the committee. Mayor O’Cain asked Mayor Pro Tem Hansen and Commissioner Dunn to come up with how big the committee should be. Staff recommended 2 Council members, 2 staff members and 1 at large member. The 1 at large member could be Mr. Travis Bonnema or Mr. Jim Wilson. Commissioner Dunn suggested meeting after lunch on Fridays.

### NEW BUSINESS

#### ROADS UPDATE

Town Engineer Will Buie presented an update on the status of the Paving and Drainage contracts. Mr. Buie said in response to Mr. Soehl’s public comment the restriping of Timber Creek is in the base contract currently with Tarheel. He continued by saying the work is well underway and seems to be progressing well with no major issues.

There was a paving preconstruction meeting, and the contracts are being signed by Tarheel and Austin Construction. Mr. Buie presented the drainage assessment schedule and said additional priorities are out for pricing.

- d. Drainage Assessment Schedule- The aforesaid schedule is attached to, and made part of these, minutes as Appendix 4.

Mr. Buie is asking Tarheel and Austin Construction to add additional drainage improvements and paving to the pricing.

Mayor O’Cain asked Mr. Buie to get together with Town Manager Carmichael and Chief Trotter to talk about the intersection Mr. Soehl discussed to make it safer.

Mr. Buie said there were 2 roads that were pulled out of the contract. Olds Lane was pulled out due to a retaining wall. The road needs to be studied more and discussed with the property owner to possibly grant the Town a right of way. Azalea Ridge Road was also removed due to it being very narrow with no turnaround and will also need to be granted a right of way to the Town.

Mayor O’Cain asked Mr. Buie to study the 2 roads further and sketch up a document to use when talking to the neighbors.

Council reviewed and discussed the paving and drainage updates.

*Mr. Will Buie departed the meeting at 9:54 am*

### LEGISLATIVE UPDATE

Town Manager Carmichael said two bills are being considered in the General Assembly that would directly impact planning and the UDO in Laurel Park: House Bill 409 and Senate Bill 675. The Town Council passed resolutions opposing these bills.

Mr. Carmichael presented an update on the status of these two bills. House Bill 409 is the Auxiliary Dwelling Units bill. Senate Bill 675 would eliminate ETJ’s, and the bill would be modified because of the Towns Size. Both bills have passed the one chamber and are in committee where they will be negotiated.

*Commissioner Bridges joined the meeting at 10:00 am*

Commissioner Dunn shared why she was not opposed to Bill 409 and her only concern was sewer. She explained how this bill would help the housing crisis.

There was much discussion among the Commissioners about both Bills and their concerns with them.

### TOWN MANAGER’S REPORT

Town Manager Carmichael said there is an SBA Tower situation. SBA has applied for a zoning compliance permit to remove the tower and replace it, possibly expanding the footer.

Mayor Pro Tem Hansen said the agreement with SBA is if there are any changes, they need to come to Council not the Board of Adjustment.

### DEPARTMENT HEAD REPORTS

#### PUBLIC WORKS

Public Works Director Brandon Johnson said there is 1 culvert left on Beechwood Drive. The department is working on shoulders on Laurel Park Highway. Mr. Bryan Hensley is working on rehabilitating Little Laurel Green.

Commissioner Dunn asked Town Manager to get a calendar day on Laurel Green of when the work should be done.

Mr. Johnson continued by saying All Pro gave him a quote of \$4k a section for the 3 sections to be trimmed at Jump Off Rock. Mayor O'Cain asked staff to contact the wedding party and see if they are willing to pay half of the \$4k for the section they would like trimmed.

### FIRE

Fire Chief Tim Garren was not present.

### POLICE

Chief Trotter said there have been 13,673 events, which included exploitation of a minor, manufacturing and distribution of pornography, drugs, credit card fraud, counterfeit money, and 3 charges of exploitation of an elder. Assistant Chief Capps did two active shooter classes at the Greens and one at Pardee. Assistant Chief Capps will be going to an FBI Academy training in the next couple of weeks. Two people graduated from BLET, Dr. Junger and Mr. Maynard. A third reserve officer position will be going to Mr. Jeff Banks. There will be a class on scams this Thursday. The department had four cases, three were closed and for one, the prosecution was declined.

### ADMINISTRATION

Town Clerk Amin said the department is working to train the new Finance Officer. There is an LGCCA meeting, Bee Committee meeting and Board of Adjustment meeting later today.

It is with sadness to report there is a vacancy on the Board of Adjustment. The department is taking applications to fill the position.

Mr. Ray Goetsch said it would be preferable if the person on the Board of Adjustment had a knowledge base in construction, real estate, or managerial.

Mayor O'Cain recommended Mr. Jim Wilkins or Mr. Travis Bonnema. Mr. Goetsch recommended Ms. Kathy Cunningham.

Council asked Chief Trotter and Public Works Director Johnson to have a look out for anything being built and find out from Mr. Jones if a permit was issued for the work. If no permit was issued, they will need to stop the work being done to get a permit or issue a citation.

Town Clerk Amin said the Bee Committee will have a viewing of the documentary, "My Garden of a Thousand Bees," on August 3<sup>rd</sup>, at 7 pm in Town Hall.

Department Heads will be doing evaluations and Administration will work on getting those to employees and prorating them as soon as all evaluations are in.

Mr. Jones said he spoke with the City of Hendersonville to get an update on the Fleetwood Pump Stations. The City said bids went out and they should be back early August.

### **MAYOR AND COMMISSIONER COMMENTS**

**Mayor Pro Tem Hansen-** Mayor Pro Tem Hansen said the Town needs to donate money to help Lakemoor redo the sewer line. Commissioner Dunn said the Town needs to figure out how to mitigate liability, maybe putting up signs.

**Commissioner Banta** – Commissioner Banta asked staff to forward M.O.U. comments to Mr. Christopher Todd.

*Mr. Kirk Medlin departed the meeting at 10:32 am.*

**Mayor O’Cain-** Mayor O’Cain said he wished Mr. Crook the best.

Mayor O’Cain asked about the Pearce house. Mr. Jones said they applied for backside and accessory building demolition only.

Mayor O’Cain said the vine removal has been outstanding and would like to keep it going. Town Clerk Amin said a new Invasive Species Committee has been formed and they meet the first Wednesday of every month. Mr. Johnson is on that committee. Mayor O’Cain asked Mr. Johnson to bring up upper Laurel Park in the next Invasive Meeting.

Mayor O’Cain said the Coats Property has been purchased by Ingles. He spoke with Representative Moffet who said there is no involuntary annexation. Mayor O’Cain suggested the Town have a sit down with Ingles. Mayor Pro Tem Hansen said if ETJ stays, Ingles will need to come to the Town to rezone.

*Commissioner Bridges departed the meeting unexcused at 10:53 am*

Police Chief Trotter asked if the Council knew what the plans were for the shopping center.

*Commissioner Dunn departed the meeting unexcused at 10:54 am*

Mayor O’Cain said he spoke with Mr. Charlie Owens, owner of the shopping center, to see if a high end supermarket could possibly go in there like a Harris Teeter or Earthfare.

Mayor O’Cain asked if anyone else was attending the LGCCA meeting, Chief Trotter said she would. Staff said there was a Board of Adjustment meeting at the same time, and they would not be able to attend.

**ADJOURNMENT**

There being no further business, Commissioner Banta moved to adjourn at 10:56 a.m. Mayor O’Cain asked for discussion; there was none. Commissioners Dunn and Bridges left the meeting unexcused and are counted as an aye vote. The vote was unanimous in favor of the motion.

ATTEST:



Tamara M. Amir, CMC, NCCMC  
Town Clerk/ Deputy Tax Collector



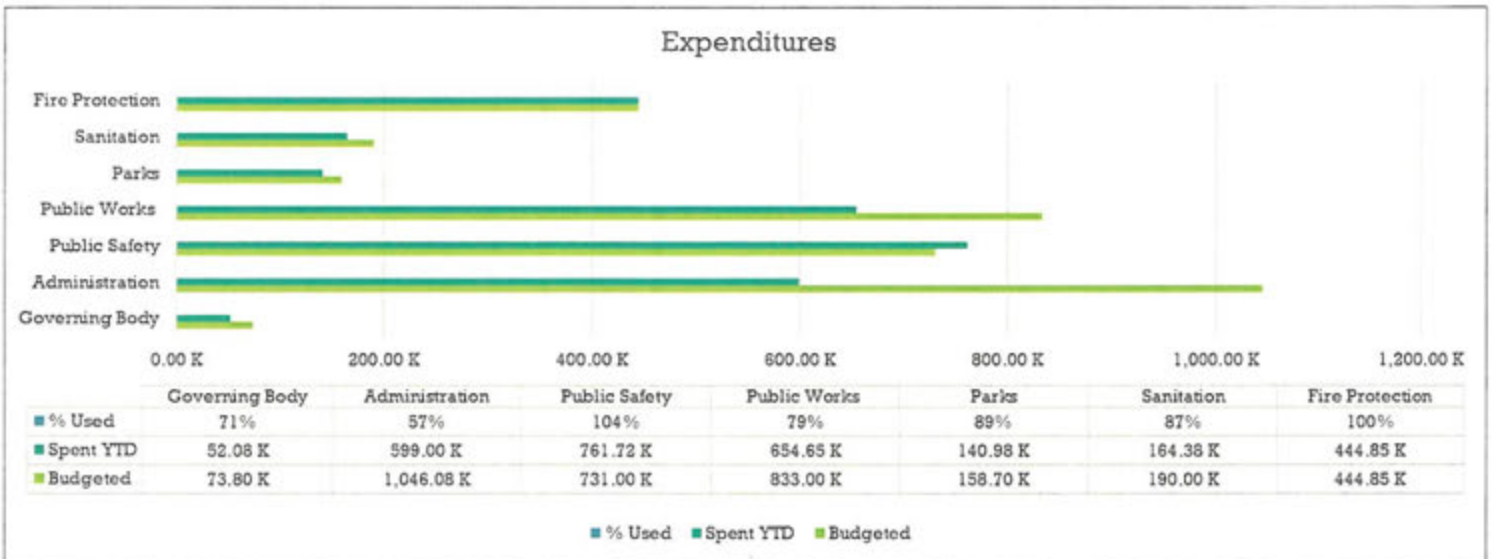
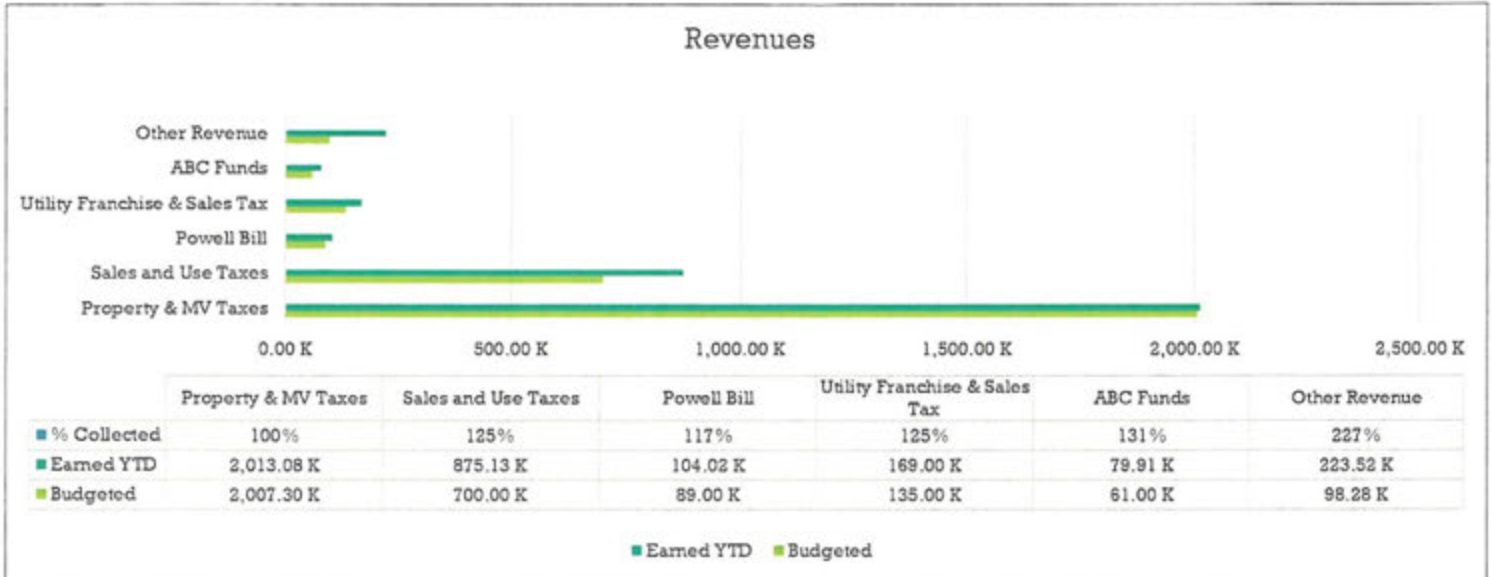
J. Carey O’Cain, Mayor

8/16/23

Date



# June Monthly Report



## Tax Collector's Report (June 30, 2023)-

For prior year taxes, a total of \$29735.76 remains outstanding. The Town received \$1685.04 from Henderson County for property taxes collected for August and a total of \$1,855,400.08 since the 2022 bills were mailed. The 2022 tax levy is \$1,867,476.40. The Town currently has a collection rate of 99.665%.



# Planning & Zoning

## Status of Single Family Residential Dwellings (SFRD)

PERMIT #	ADDRESS/LOT #/ZONE	OWNER/BUILDER	STATUS
2021-13	3149 LP Hwy	Sigfrid Della Valle	NC
2021-19	212 Beechwood	Jennifer Yost	UC
2021-40	276 Roberts Dr.	Chris Miller	NC
2022-23	74 Indian Woods Trl	Jon Skillman	UC
2022-31	10 Fawn Turn Ln	Sigfrid Della Valle	UC
2022-38	209 Ficker Cir.	Sarah Adams	HCBP
2022-44	945 Somersby Pkwy.	Matt Padula	HCBP
2023-4	200 Rowland Dr.	Loyd Alexander	LPZCP
2023-5	PIN# 9548467175/Clays Cv.	Josh Youngblood	LPZCP

### Status Legend

LPZCP = Laurel Park Zoning Compliance Permit

HCBP = Henderson County Building Permit

UC = Under Construction

NC = Nearly Complete

## Monthly Permits Other Than SFRD

Deck	0
Sign	0
Fence	1
Additions or Remodel	2
Accessory Use or Structure	0
<b>Total for June</b>	<b>3</b>





**RESOLUTION  
TAX COLLECTOR CHARGE FOR 2023 TAXES**

**WHEREAS**, the Machinery Act of North Carolina allows for the collection of taxes on all real and personal property located within the municipality; and

**WHEREAS**, the Laurel Park Town Council adopted a tax rate of \$0.395 per \$100 dollars valuation for the 2023-2024 tax year.


**NOW, THEREFORE, BE IT RESOLVED BY THE LAUREL PARK TOWN COUNCIL THAT:**

The Tax Collector for the Town of Laurel Park is hereby authorized, empowered, and commanded to collect the 2023 taxes set forth in the tax records filed in the office of the Henderson County and in the tax, receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the Town of Laurel Park, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal, this 18<sup>th</sup> day of July 2023.

  
\_\_\_\_\_  
J. Carey O'Cañ  
Mayor

ATTEST:

  
\_\_\_\_\_  
Tamara Amin, CMC, NCCMC  
Town Clerk

Appendix - 5  
Res. 2023-7

RESOLUTION  
GOVERNMENTAL ENTITY



GOVERNMENTAL ENTITY NAME AND ADDRESS

TOWN OF LAUREL PARK  
441 WHITE PINE DR  
LAUREL PARK, NC 28739

This Resolution supersedes all previous Resolutions, effective July 14, 2023.

DATE OF RESOLUTION	ACCOUNT NUMBER	Tax Identification Number
March 8, 2023	DD 2141055814	XX-XXX3436

By signing below, I certify to FIRST BANK ("Financial Institution") that: I am the Certifier of the above named Governmental Entity ("Entity"), validly chartered and operating under the laws of the State of North Carolina; the following is a true and complete copy of the Resolution, properly adopted at a duly called open legal meeting of the officers of the Entity held on March 7, 2023 in accordance with the charter of the Entity, if any; this Resolution is contained in the minutes of that meeting and that such Resolution is still in force and effect and has not been amended or rescinded, and was and still is in accordance with the charter of the Entity, if any; the Financial Institution has been provided a true and complete copy of the charter of the Entity, if any, as in effect as of the date of this Resolution; provided below are the correct names, titles, and genuine signatures of the persons authorized to exercise the powers provided in the Resolution ("Authorized Signers"); and the Financial Institution may rely upon my certification as to my authority to execute this Resolution and to make the representations in this Resolution.

IT IS RESOLVED:

The Authorized Signers shall possess the powers indicated as contained in this Resolution.

**DEPOSITORY ACCOUNT.** Perform the following activities in regards to the depository account(s) indicated above in the name of the Entity, subject to any terms and conditions governing the account(s), including:

- **Account Opening and Maintenance.** Open and maintain the Entity account(s).  
Number of signers required: 01
- **Make Deposits.** Make deposits to the Entity account(s).  
Number of signers required: 01
- **Endorsements.** Endorse for negotiation, negotiate, and receive the proceeds of any negotiable instrument, check, draft, or order for the payment of money payable to or belonging to the Entity, by writing, stamp, or other means permitted by this Resolution without the designation of the person endorsing.  
Number of signers required: 01
- **Make withdrawals.** Make withdrawals from the Entity account(s) in any manner permitted by the account(s) regardless whether such action will create or increase an overdraft of the involved account.  
Number of signers required: 01
- **Transfer Funds.** Transfer funds from the Entity account(s) in Financial Institution to any account whether or not held at this Financial Institution and whether or not held by this Entity and execute any agreements related to such transfers.  
Number of signers required: 01
- **Approve, Endorse, Guarantee and Identify Payees.** Approve, endorse, guarantee, and identify the endorsement of any payee or any endorser of any negotiable instrument, check, draft, or order for the payment of money whether drawn by the Entity or anyone else and guarantee the payment of any negotiable instrument, check, draft, or order for the payment of money.  
Number of signers required: 01

IT IS FURTHER RESOLVED THAT:

**DESIGNATED DEPOSITORY.** Financial Institution is designated as a depository for the funds of the Entity and to provide other financial accommodations indicated in this Resolution.

**AUTHORIZED SIGNER'S POWERS.** Authorized Signers who have Account Opening and Maintenance authority are authorized to make any and all other contracts, agreements, stipulations, and orders which the Authorized Signers may deem advisable for the effective exercise of their powers.

**SIGNATURES.** The Financial Institution shall be indemnified and held harmless by the Entity for any claims, expenses, damages, or attorney fees resulting from the honoring of any signature, authorized by this Resolution, or refusing to honor any signature not so authorized, regardless of whether or not such signature was genuine, if such signature reasonably resembles the specimen provided to the Financial Institution. The Financial Institution shall also be permitted to rely upon non-signature security and verification codes which it



provides to or receives from an Authorized Signer and shall be indemnified and held harmless by the Entity for any claims, expenses, damages, or attorney fees resulting from their use.

**IMPROPER ENDORSEMENT.** Any negotiable instrument, check, draft, or order for the payment of moneys not clearly endorsed by an Authorized Signer may be returned to the Entity by the Financial Institution. The Financial Institution, in its sole discretion, alternatively may endorse on behalf of the Entity any negotiable instrument, check, draft, or order for the payment of money not clearly endorsed in order to facilitate collection. Financial Institution shall have no liability for any delay in the presentment or return of any negotiable instrument, check, draft, or order for the payment of money which is not properly endorsed.

**DISPOSITION OF FUNDS.** When withdrawal or transfer powers are granted to an Authorized Signer, the Financial Institution is directed and authorized to act upon and honor withdrawal or transfer instructions issued and to honor, pay, transfer from, and charge to any depository account(s) of the Corporation, all negotiable instruments, checks, drafts, or orders for the payment of money so drawn when signed consistent with the Resolution without inquiring as to the disposition of the proceeds or the circumstances surrounding the issuance of the negotiable instrument, check, or order for the payment of money involved, whether such negotiable instruments, checks, drafts, or orders for the payment of money are payable to the order of, or endorsed or negotiated by any Authorized Signer signing them or any Authorized Signer in their individual capacities or not, and whether they are deposited to the individual credit of or tendered in payment of the individual obligation or account of any Authorized Signer signing them or of any other Authorized Signer.

**PRIOR ENDORSEMENTS.** All negotiable instruments, checks, drafts, or orders for the payment of money deposited with prior endorsements are guaranteed by the Entity.

**PRE-RESOLUTION TRANSACTIONS.** All actions by Authorized Signers in accordance with this Resolution but before the adoption of this Resolution are approved, ratified, adopted, and confirmed by the Entity.



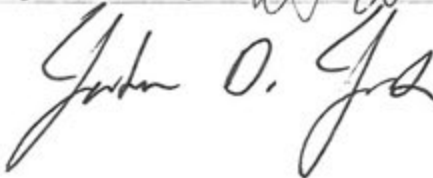


**WARRANTY.** That the Financial Institution may rely upon the certification as to the Entity authority to execute this Resolution and make the representations in this Resolution.

**NOTIFICATION OF CHANGES.** The Entity shall notify Financial Institution in writing at its address shown above in advance of any changes which would affect the validity of any matter certified in this Resolution.

**REVOCATION AND MODIFICATION.** An act ("Act") to modify, terminate, amend or replace this Resolution will not immediately affect the ability of the Financial Institution to rely upon this Resolution. The Act shall not affect any action by the Financial Institution in reliance on this Resolution before the date the Act becomes effective as set forth in the next sentence. An Act will not become effective until all of the following occur: (a) Financial Institution receives written notification of the Act in a form and substance satisfactory to the Financial Institution and (b) the Financial Institution has had a reasonable period of time to act upon such notification. Until the Act is effective, this Resolution shall remain in full force and bind the Entity, its legal representatives, heirs, successors and assigns.



**DESIGNATION OF AUTHORIZED SIGNERS**

NAME/TITLE	SIGNATURE	AUTHORITY CODE/LIMITATIONS
GEORGE WILLIAM BANTA AUTHORIZED SIGNER		Account Opening and Maintenance; Make Deposits; Endorsements; Make Withdrawals; Transfer Funds; Approve, Endorse, Guarantee and Identify Payees
JOHN ALEXANDER CARMICHAEL TOWN MANAGER		Account Opening and Maintenance; Make Deposits; Endorsements; Make Withdrawals; Transfer Funds; Approve, Endorse, Guarantee and Identify Payees
JORDAN DWAYNE JONES DUPUTY FINANCE OFFICER		Account Opening and Maintenance; Make Deposits; Endorsements; Make Withdrawals; Transfer Funds; Approve, Endorse, Guarantee and Identify Payees
THOMAS KIRK MEDLIN FINANCE OFFICER		Account Opening and Maintenance; Make Deposits; Endorsements; Make Withdrawals; Transfer Funds; Approve, Endorse, Guarantee and Identify Payees
JAMES CAREY OCAIN MAYOR		Account Opening and Maintenance; Make Deposits; Endorsements; Make Withdrawals; Transfer Funds; Approve, Endorse, Guarantee and Identify Payees

By signing this Resolution, I acknowledge reading, understanding, and agreeing to all of its provisions and certify, personally and on behalf of the Entity, that all statements made in this Resolution are true and correct.


 7/17/23  
 JOHN ALEXANDER CARMICHAEL Date  
 Certifier





GOVERNMENTAL ENTITY NAME AND ADDRESS

TOWN OF LAUREL PARK  
441 WHITE PINE DR  
LAUREL PARK, NC 28739

This Resolution supersedes all previous Resolutions, effective July 14, 2023.

DATE OF RESOLUTION	ACCOUNT NUMBER	Tax Identification Number
March 8, 2023	DD 2141055733	XX-XXX3436

By signing below, I certify to FIRST BANK ("Financial Institution") that: I am the Certifier of the above named Governmental Entity ("Entity"), validly chartered and operating under the laws of the State of North Carolina; the following is a true and complete copy of the Resolution, properly adopted at a duly called open legal meeting of the officers of the Entity held on March 7, 2023 in accordance with the charter of the Entity, if any; this Resolution is contained in the minutes of that meeting and that such Resolution is still in force and effect and has not been amended or rescinded, and was and still is in accordance with the charter of the Entity, if any; the Financial Institution has been provided a true and complete copy of the charter of the Entity, if any, as in effect as of the date of this Resolution; provided below are the correct names, titles, and genuine signatures of the persons authorized to exercise the powers provided in the Resolution ("Authorized Signers"); and the Financial Institution may rely upon my certification as to my authority to execute this Resolution and to make the representations in this Resolution.

IT IS RESOLVED:

The Authorized Signers shall possess the powers indicated as contained in this Resolution.

**DEPOSITORY ACCOUNT.** Perform the following activities in regards to the depository account(s) indicated above in the name of the Entity, subject to any terms and conditions governing the account(s), including:

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Number of signers required: 01
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Number of signers required: 01
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Number of signers required: 01
- **Make withdrawals.** Make withdrawals from the Entity account(s) in any manner permitted by the account(s) regardless whether such action will create or increase an overdraft of the involved account.  
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Number of signers required: 01

IT IS FURTHER RESOLVED THAT:

**DESIGNATED DEPOSITORY.** Financial Institution is designated as a depository for the funds of the Entity and to provide other financial accommodations indicated in this Resolution.

**AUTHORIZED SIGNER'S POWERS.** Authorized Signers who have Account Opening and Maintenance authority are authorized to make any and all other contracts, agreements, stipulations, and orders which the Authorized Signers may deem advisable for the effective exercise of their powers.

**SIGNATURES.** The Financial Institution shall be indemnified and held harmless by the Entity for any claims, expenses, damages, or attorney fees resulting from the honoring of any signature, authorized by this Resolution, or refusing to honor any signature not so authorized, regardless of whether or not such signature was genuine, if such signature reasonably resembles the specimen provided to the Financial Institution. The Financial Institution shall also be permitted to rely upon non-signature security and verification codes which it



provides to or receives from an Authorized Signer and shall be indemnified and held harmless by the Entity for any claims, expenses, damages, or attorney fees resulting from their use.

**IMPROPER ENDORSEMENT.** Any negotiable instrument, check, draft, or order for the payment of moneys not clearly endorsed by an Authorized Signer may be returned to the Entity by the Financial Institution. The Financial Institution, in its sole discretion, alternatively may endorse on behalf of the Entity any negotiable instrument, check, draft, or order for the payment of money not clearly endorsed in order to facilitate collection. Financial Institution shall have no liability for any delay in the presentment or return of any negotiable instrument, check, draft, or order for the payment of money which is not properly endorsed.

**DISPOSITION OF FUNDS.** When withdrawal or transfer powers are granted to an Authorized Signer, the Financial Institution is directed and authorized to act upon and honor withdrawal or transfer instructions issued and to honor, pay, transfer from, and charge to any depository account(s) of the Corporation, all negotiable instruments, checks, drafts, or orders for the payment of money so drawn when signed consistent with the Resolution without inquiring as to the disposition of the proceeds or the circumstances surrounding the issuance of the negotiable instrument, check, or order for the payment of money involved, whether such negotiable instruments, checks, drafts, or orders for the payment of money are payable to the order of, or endorsed or negotiated by any Authorized Signer signing them or any Authorized Signer in their individual capacities or not, and whether they are deposited to the individual credit of or tendered in payment of the individual obligation or account of any Authorized Signer signing them or of any other Authorized Signer.

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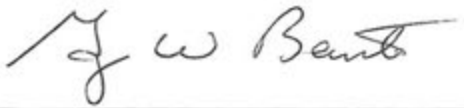

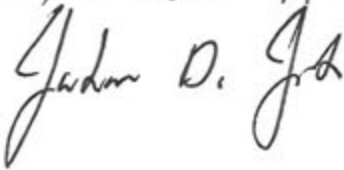


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**NOTIFICATION OF CHANGES.** The Entity shall notify Financial Institution in writing at its address shown above in advance of any changes which would affect the validity of any matter certified in this Resolution.

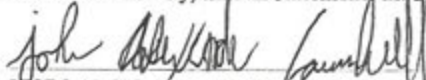
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JAMES CAREY OCAIN MAYOR		Account Opening and Maintenance; Make Deposits; Endorsements; Make Withdrawals; Transfer Funds; Approve, Endorse, Guarantee and Identify Payees

By signing this Resolution, I acknowledge reading, understanding, and agreeing to all of its provisions and certify, personally and on behalf of the Entity, that all statements made in this Resolution are true and correct.


 \_\_\_\_\_ 2/17/23  
 JOHN ALEXANDER CARMICHAEL Date  
 Certifier





GOVERNMENTAL ENTITY NAME AND ADDRESS

TOWN OF LAUREL PARK  
441 WHITE PINE DR  
LAUREL PARK, NC 28739

This Resolution supersedes all previous Resolutions, effective July 14, 2023.

DATE OF RESOLUTION	ACCOUNT NUMBER	Tax Identification Number
March 8, 2023	CD 9214000054	XX-XXX3436

By signing below, I certify to FIRST BANK ("Financial Institution") that: I am the Certifier of the above named Governmental Entity ("Entity"), validly chartered and operating under the laws of the State of North Carolina; the following is a true and complete copy of the Resolution, properly adopted at a duly called open legal meeting of the officers of the Entity held on March 7, 2023 in accordance with the charter of the Entity, if any; this Resolution is contained in the minutes of that meeting and that such Resolution is still in force and effect and has not been amended or rescinded, and was and still is in accordance with the charter of the Entity, if any; the Financial Institution has been provided a true and complete copy of the charter of the Entity, if any, as in effect as of the date of this Resolution; provided below are the correct names, titles, and genuine signatures of the persons authorized to exercise the powers provided in the Resolution ("Authorized Signers"); and the Financial Institution may rely upon my certification as to my authority to execute this Resolution and to make the representations in this Resolution.

IT IS RESOLVED:

The Authorized Signers shall possess the powers indicated as contained in this Resolution.

**DEPOSITORY ACCOUNT.** Perform the following activities in regards to the depository account(s) indicated above in the name of the Entity, subject to any terms and conditions governing the account(s), including:

- **Account Opening and Maintenance.** Open and maintain the Entity account(s).  
Number of signers required: 01
- **Make Deposits.** Make deposits to the Entity account(s).  
Number of signers required: 01
- **Endorsements.** Endorse for negotiation, negotiate, and receive the proceeds of any negotiable instrument, check, draft, or order for the payment of money payable to or belonging to the Entity, by writing, stamp, or other means permitted by this Resolution without the designation of the person endorsing.  
Number of signers required: 01
- **Make withdrawals.** Make withdrawals from the Entity account(s) in any manner permitted by the account(s) regardless whether such action will create or increase an overdraft of the involved account.  
Number of signers required: 01
- **Transfer Funds.** Transfer funds from the Entity account(s) in Financial Institution to any account whether or not held at this Financial Institution and whether or not held by this Entity and execute any agreements related to such transfers.  
Number of signers required: 01
- **Approve, Endorse, Guarantee and Identify Payees.** Approve, endorse, guarantee, and identify the endorsement of any payee or any endorser of any negotiable instrument, check, draft, or order for the payment of money whether drawn by the Entity or anyone else and guarantee the payment of any negotiable instrument, check, draft, or order for the payment of money.  
Number of signers required: 01

IT IS FURTHER RESOLVED THAT:

**DESIGNATED DEPOSITORY.** Financial Institution is designated as a depository for the funds of the Entity and to provide other financial accommodations indicated in this Resolution.

**AUTHORIZED SIGNER'S POWERS.** Authorized Signers who have Account Opening and Maintenance authority are authorized to make any and all other contracts, agreements, stipulations, and orders which the Authorized Signers may deem advisable for the effective exercise of their powers.

**SIGNATURES.** The Financial Institution shall be indemnified and held harmless by the Entity for any claims, expenses, damages, or attorney fees resulting from the honoring of any signature, authorized by this Resolution, or refusing to honor any signature not so authorized, regardless of whether or not such signature was genuine, if such signature reasonably resembles the specimen provided to the Financial Institution. The Financial Institution shall also be permitted to rely upon non-signature security and verification codes which it





provides to or receives from an Authorized Signer and shall be indemnified and held harmless by the Entity for any claims, expenses, damages, or attorney fees resulting from their use.

**IMPROPER ENDORSEMENT.** Any negotiable instrument, check, draft, or order for the payment of moneys not clearly endorsed by an Authorized Signer may be returned to the Entity by the Financial Institution. The Financial Institution, in its sole discretion, alternatively may endorse on behalf of the Entity any negotiable instrument, check, draft, or order for the payment of money not clearly endorsed in order to facilitate collection. Financial Institution shall have no liability for any delay in the presentment or return of any negotiable instrument, check, draft, or order for the payment of money which is not properly endorsed.

**DISPOSITION OF FUNDS.** When withdrawal or transfer powers are granted to an Authorized Signer, the Financial Institution is directed and authorized to act upon and honor withdrawal or transfer instructions issued and to honor, pay, transfer from, and charge to any depository account(s) of the Corporation, all negotiable instruments, checks, drafts, or orders for the payment of money so drawn when signed consistent with the Resolution without inquiring as to the disposition of the proceeds or the circumstances surrounding the issuance of the negotiable instrument, check, or order for the payment of money involved, whether such negotiable instruments, checks, drafts, or orders for the payment of money are payable to the order of, or endorsed or negotiated by any Authorized Signer signing them or any Authorized Signer in their individual capacities or not, and whether they are deposited to the individual credit of or tendered in payment of the individual obligation or account of any Authorized Signer signing them or of any other Authorized Signer.

**PRIOR ENDORSEMENTS.** All negotiable instruments, checks, drafts, or orders for the payment of money deposited with prior endorsements are guaranteed by the Entity.

**PRE-RESOLUTION TRANSACTIONS.** All actions by Authorized Signers in accordance with this Resolution but before the adoption of this Resolution are approved, ratified, adopted, and confirmed by the Entity.






**WARRANTY.** That the Financial Institution may rely upon the certification as to the Entity authority to execute this Resolution and make the representations in this Resolution.

**NOTIFICATION OF CHANGES.** The Entity shall notify Financial Institution in writing at its address shown above in advance of any changes which would affect the validity of any matter certified in this Resolution.

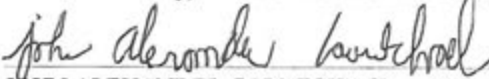
**REVOCATION AND MODIFICATION.** An act ("Act") to modify, terminate, amend or replace this Resolution will not immediately affect the ability of the Financial Institution to rely upon this Resolution. The Act shall not affect any action by the Financial Institution in reliance on this Resolution before the date the Act becomes effective as set forth in the next sentence. An Act will not become effective until all of the following occur: (a) Financial Institution receives written notification of the Act in a form and substance satisfactory to the Financial Institution and (b) the Financial Institution has had a reasonable period of time to act upon such notification. Until the Act is effective, this Resolution shall remain in full force and bind the Entity, its legal representatives, heirs, successors and assigns.



**DESIGNATION OF AUTHORIZED SIGNERS**

NAME/TITLE	SIGNATURE	AUTHORITY CODE/LIMITATIONS
GEORGE WILLIAM BANTA AUTHORIZED SIGNER		Account Opening and Maintenance; Make Deposits; Endorsements; Make Withdrawals; Transfer Funds; Approve, Endorse, Guarantee and Identify Payees
JOHN ALEXANDER CARMICHAEL TOWN MANAGER		Account Opening and Maintenance; Make Deposits; Endorsements; Make Withdrawals; Transfer Funds; Approve, Endorse, Guarantee and Identify Payees
JORDAN DWAYNE JONES DUPUTY FINANCE OFFICER		Account Opening and Maintenance; Make Deposits; Endorsements; Make Withdrawals; Transfer Funds; Approve, Endorse, Guarantee and Identify Payees
THOMAS KIRK MEDLIN FINANCE OFFICER		Account Opening and Maintenance; Make Deposits; Endorsements; Make Withdrawals; Transfer Funds; Approve, Endorse, Guarantee and Identify Payees
JAMES CAREY OCAIN MAYOR		Account Opening and Maintenance; Make Deposits; Endorsements; Make Withdrawals; Transfer Funds; Approve, Endorse, Guarantee and Identify Payees

By signing this Resolution, I acknowledge reading, understanding, and agreeing to all of its provisions and certify, personally and on behalf of the Entity, that all statements made in this Resolution are true and correct.

 7/17/23  
 JOHN ALEXANDER CARMICHAEL      Date  
 Certifier



### Business Online User Amendment Form

1. If you have additional personnel and would like them to have online access you may elect, at your own risk and that of your businesses, but not of First Bank's, to request an additional User ID and Password. Accounts to be "entitled" must be listed below. Selections for the entitlement options must be selected.
2. You further agree to inform the Bank if the authority over any entitled account decreases. First Bank is not liable if the authority over any account decreases until is it informed of the change in authority using the "Notice" requirements of this Agreement.

<b>COMPANY INFORMATION (all fields are required)</b>	
TOWN OF LAUREL PARK	56-6003436
Company Name	Tax ID Number
<b>USER INFORMATION (all fields are required)</b>	
<input checked="" type="checkbox"/> Add New User <input type="checkbox"/> Modify Existing User <input type="checkbox"/> Delete User	
THOMAS KIRK MEDLIN	828-577-9056
Name	Work Phone
FINANCE@LAURELPARK.ORG	704-207-3918
Email	Cell Phone
kirkmedlin	
Desired User ID	
<b>User ID Requirements</b> Please select a User ID between 1-15 characters. It may contain all letters or a combination of letters and numbers and cannot contain spaces. Please select a User ID that you can remember, as you will use this User ID once your account is activated.	
Is this user an Administrative User? Administrative users have full rights to all accounts, and can add any related accounts/subsidiaries themselves after a Related Account Amendment has been completed.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, it is not required to complete the remainder of pages 2 and 3.
<b>COMPANY AUTHORIZED SIGNERS</b>	
	7/17/23
Authorized Signature	Date
ALEX CARMICHAEL	TOWN MANAGER
Printed Name	Title
Authorized Signature	Date
Printed Name	Title

Make sure to complete pages 2 and 3 to assign accounts and rights for the user, if the user is not an admin. Please complete a new form for each additional user that needs online banking access.

**Send your completed form to:**

Fax | 910-623-9044

Email | [BusinessSupport@LocalFirstBank.com](mailto:BusinessSupport@LocalFirstBank.com)

Mail | Please send to your nearest branch, or the branch where the account was opened. Mailing address may be found at [www.localfirstbank.com/locations](http://www.localfirstbank.com/locations).

Have questions? Call Business Support at 866-435-7208 during regular business hours Monday through Friday, 8 am to 6 pm.

Branch associates | Please upload the completed form to OnBase under Digital Banking > Additional User Agreement.

**WGLA**  
Engineering

WGLA ENGINEERING, PLLC  
724 8th Avenue West  
Hendersonville, NC 28759  
919.447.1111  
www.wglae.com  
NC LICENSE #1342

**PAVING  
PROJECT  
BASE BID**

**LAUREL PARK  
HENDERSON COUNTY  
NORTH CAROLINA**



DATE	DESCRIPTION



PROJECT NUMBER: 2023-001  
DATE: 03/2023  
DRAWN BY: JCS  
CHECKED BY: WBS

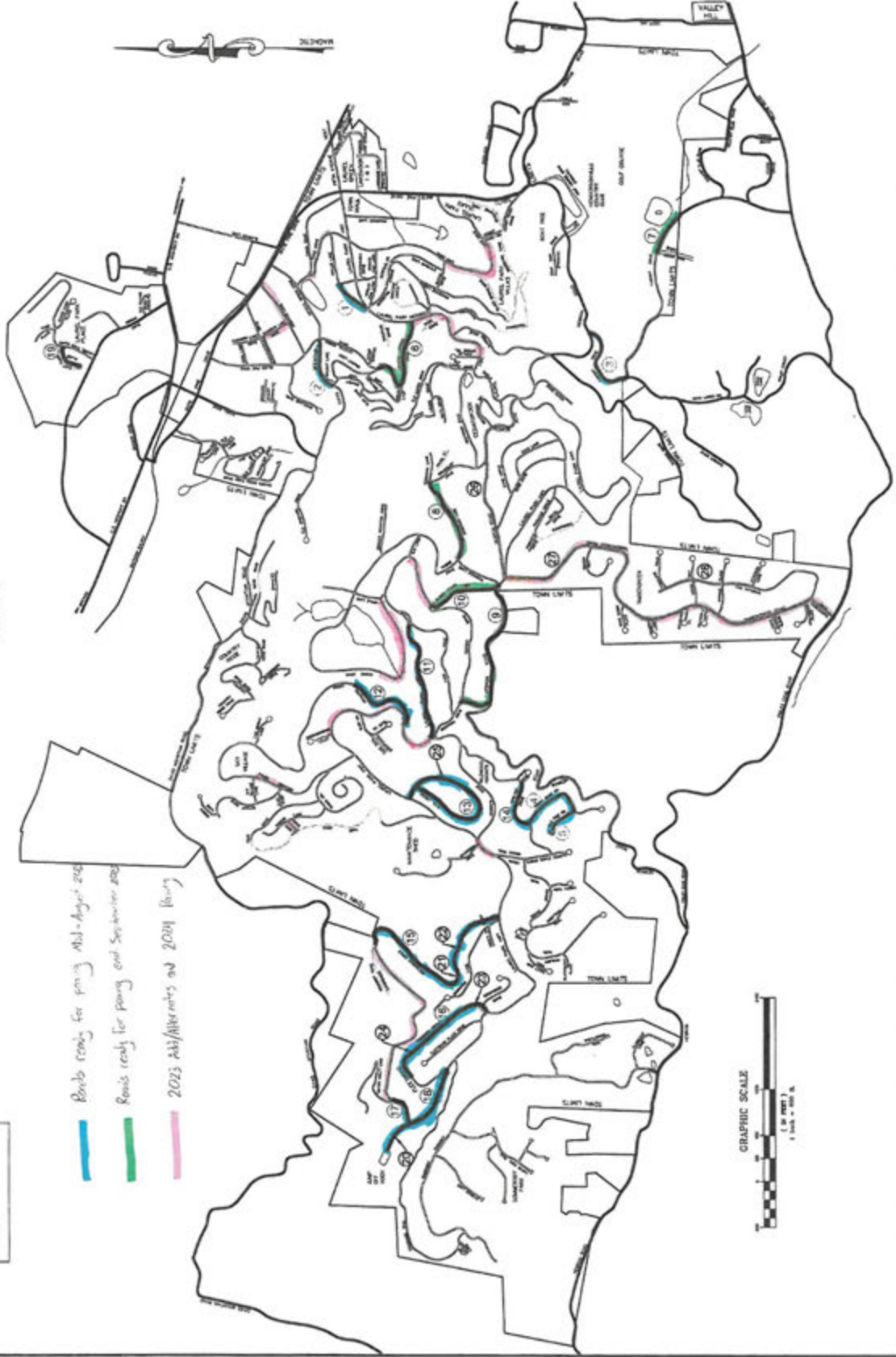
**PAVEMENT REPAIRS  
AND RESURFACING**

**C-100**

SCALE: 1"=100'

**TOWN OF  
LAUREL PARK  
NORTH CAROLINA**

Town of Laurel Park  
Paving Project  
2023-2025



- Roads ready for paving Mid-August 2023
- Roads ready for paving end September 2023
- 2023 Alternatives and 2024 Paving

	PAVING WIDTH
	PAVING COLORED FOR DAMAGE MITIGATION
	PAVING STRIPPING
	CULVERT PAVING



TOWN OF LAUREL PARK

PUBLIC COMMENT SIGN-UP SHEET

MEETING DATE: 7/18/23

**NOTE: ALL INFORMATION PROVIDED ON THIS FORM IS A PUBLIC RECORD**

WE APPRECIATE OUR CITIZENS AND GUESTS EXPRESSING THEIR VIEWS ON THE FUTURE OF LAUREL PARK.

WE OFFER THE FOLLOWING GUIDELINES FOR SPEAKING DURING PUBLIC COMMENT.

- COMMENTS WILL BE **LIMITED TO 3 MINUTES** IN AN EFFORT TO BE FAIR AND OFFER EVERYONE AN OPPORTUNITY TO SPEAK.
- ATTENDEES ARE REQUESTED TO DESIGNATE A SPOKESMAN FOR GROUPS SUPPORTING OR OPPOSING THE SAME POSITION. IF THE NUMBER OF PERSONS WISHING TO ATTEND THE COMMENT PERIOD EXCEEDS THE CAPACITY OF THE HALL, GROUPS ARE ASKED TO SELECT DELEGATES FROM GROUPS SUPPORTING OR OPPOSING THE SAME POSITION.
- PLEASE BE RESPECTFUL AND COURTEOUS IN YOUR REMARKS.
- PLEASE REFRAIN FROM PERSONAL ATTACKS AND FROM USING PROFANITY.
- **PLEASE STATE YOUR NAME AND ADDRESS PRIOR TO SPEAKING.**

PLEASE PRINT THE INFORMATION BELOW

NAME

ADDRESS

SUBJECT

1. Tim Soehl best Timbers Coeur lines on Road 25 / stop signs

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_