

WATERSHED PERMIT APPLICATION FORM

Town of Laurel Park • 441 White Pine Drive • Laurel Park, NC 28739 • P. 828-693-4840 • F. 828-696-4948

APPLICATION PAGE 1 OF 4

APPLICATION LAST UPDATED: 11.14.2021



1. THINGS TO KNOW ABOUT THE WATERSHED PERMIT PROCEDURE

1. The watershed protection permit review procedure is described in Section 6.3.21 of the Laurel Park Unified Development Ordinance.
2. Any development subject to the requirement to obtain a building permit located within the watershed protection area shall receive approval of a watershed protection permit prior to issuance of a building permit.
3. A new watershed protection occupancy permit is required if the use type changes.

2. WATERSHED PROTECTION PERMIT

(please complete this portion of the form prior to construction)

A. General Applicant Information

1. Watershed Where Development is Located:

2. Is the Development in a Watershed Critical Area (check one): Yes No

3. Tax Map, Block, Lot Number:

4. Owner/Applicant Name:

5. Owner/Applicant Address:

6. Contact Name (if different from Owner/Applicant):

7. Contact Address:

8. Telephone:

9. Email Address:

B. Description of Request

1. Please provide a general description of the work or development proposed:

Attach additional sheets if necessary.

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3. SUBMITTAL CHECKLIST

(please ensure your application includes 3 paper copies and 1 digital (pdf) copy of all of the following)

- | | |
|--|--------------------------|
| 1. Watershed permit application form | <input type="checkbox"/> |
| 2. Application fee | <input type="checkbox"/> |
| 3. Copy of approved site plan, if applicable | <input type="checkbox"/> |
| 4. Any additional information determined to be necessary by the Town | <input type="checkbox"/> |

4. APPLICANT SIGNATURE FOR WATERSHED PROTECTION PERMIT

I certify that the information provided in these application materials is complete and accurate to the best of my knowledge. I hereby authorize Town officials to enter the subject property for the purposes of determining compliance.

If there are multiple land owners or applicants, a signature is required for each.

Land Owner or Authorized Signature: _____
Date: _____

Land Owner or Authorized Signature: _____
Date: _____

Land Owner or Authorized Signature: _____
Date: _____

5. WATERSHED OCCUPANCY PERMIT

(please complete this portion of the form after construction is finished)

A. General Applicant Information

1. Property Address:

2. Watershed Protection Permit Number:

3. Type of Construction: New Altered Moved

4. Type of Occupancy:

5. Use Type:

6. Plumbing Included? Yes No

7. Electrical Included? Yes No

8. Mechanical Included? Yes No

9. Number of Building Stories:

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10. Portions of Premises Concerned:

11. Is the Use a Legal Nonconforming Use? Yes No

12. Please Describe any Restrictions and Limitations:

Attach additional sheets if necessary.

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Date: _____

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Date: _____

Land Owner or Authorized Signature: _____

Date: _____

OFFICE USE ONLY – WATERSHED PROTECTION PERMIT

Project #:

Associated Project #:

Received By:

Filing Date:

Accepted as Complete By:

Complete Date:

Decision:

Decision By:

Decision Date:

Pre-application Conference Date (if conducted):

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Notes/Comments:

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Notes/Comments:

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