

EXEMPT SUBDIVISION APPLICATION FORM

Town of Laurel Park • 441 White Pine Drive • Laurel Park, NC 28739 • P. 828-693-4840 • F. 828-696-4948

APPLICATION PAGE 1 OF 3

APPLICATION LAST UPDATED: 11.5.2021



1. THINGS TO KNOW ABOUT THE EXEMPT SUBDIVISION APPLICATION

1. A landowner seeking to subdivide their land as an exempt subdivision may request that the Town review their proposed subdivision to ensure it is exempted from the Town's subdivision rules. This is a voluntary review provided by the Town as a courtesy in accordance with the Section 6.3.7 of the Laurel Park Unified Development Ordinance (UDO).
2. Land within a proposed exempt subdivision must still comply with several basic requirements, including:
 - a. the minimum dimensional requirements for lots (area, width, etc.) in the zoning district where the land is located;
 - b. the rules for lot access in Section 8.2.5 of the UDO; and
 - c. the requirements for land with steep or very steep slopes, if applicable.
3. If a proposed exempt subdivision does not meet the standards in Section 160D-802(a) of the North Carolina General Statutes, it shall be reviewed as an expedited subdivision or a preliminary plat.

2. GENERAL APPLICANT INFORMATION

A. Parcel Information

1. Parcel Address:
2. Parcel Identification Number:
3. Lot Area/Acreage:
4. Base Zoning District:
5. Overlay District Designation (if applicable):

B. Primary Point of Contact Information

1. Primary Point of Contact Name:
2. Mailing Address:
3. Phone:
4. Email:

3. DESCRIPTION OF REQUEST

(Please complete the following)

1. Please check which of the following applies to the proposed exempt subdivision:

It is a combination or recombination of previously recorded lots that does not increase the total number of lots and each lot complies with the applicable lot dimension requirements.	<input type="checkbox"/>
Each lot is 10 acres in area and no street right-of-way dedication is proposed.	<input type="checkbox"/>
The subdivision is limited to the purchase of land for the widening or opening of public streets.	<input type="checkbox"/>
It is a tract of two acres in area or less that is under single ownership where no more than three lots are created, each lot complies with the applicable lot dimension requirements, and no public right-of-way dedication is proposed.	<input type="checkbox"/>
It is prescribed in accordance with a probated will or in accordance with Chapter 29 of the NCGS.	<input type="checkbox"/>

EXEMPT SUBDIVISION APPLICATION FORM

Town of Laurel Park • 441 White Pine Drive • Laurel Park, NC 28739 • P. 828-693-4840 • F. 828-696-4948

APPLICATION PAGE 2 OF 3

APPLICATION LAST UPDATED: 11.5.2021



2. Does any portion of the lot have slopes or geologic hazards? Yes No

If yes, please describe the slope or hazard condition:

3. Please describe how each lot will be accessed:

4. Is any portion of the site within the floodplain or a flood hazard area? Yes No

4. SUBMITTAL CHECKLIST

(Please ensure your application includes 3 paper copies and 1 digital (pdf) copy of all of the following)

1. Exempt subdivision application form

2. Application fee

3. Sketch or drawing describing the proposed subdivision

4. Approval from county health department for on-site wastewater or on-site potable water

5. Evidence of approved easements for access in cases when lot ingress/egress is obtained from an adjacent lot

6. Any additional information determined to be necessary by the Town

5. APPLICANT SIGNATURE

I certify that the information provided on this application form and in the associated site plan is complete and accurate to the best of my knowledge. I hereby authorize Town officials to enter the subject property for the purposes of determining compliance.

If there are multiple land owners or applicants, a signature is required for each.

Land Owner or Authorized Signature: _____

Date: _____

Land Owner or Authorized Signature: _____

Date: _____

Land Owner or Authorized Signature: _____

Date: _____

OFFICE USE ONLY

Project #:

EXEMPT SUBDIVISION APPLICATION FORM

Town of Laurel Park • 441 White Pine Drive • Laurel Park, NC 28739 • P. 828-693-4840 • F. 828-696-4948

APPLICATION PAGE 3 OF 3

APPLICATION LAST UPDATED: 11.5.2021



Associated Project #:
Received By:
Filing Date:
Accepted as Complete By:
Complete Date:
Decision:
Decision By:
Decision Date:
Pre-application Conference Date (if conducted):
Notes/Comments: