



**Town Council  
Work Session Minutes  
August 15, 2024 – 9:30 a.m.**

Mayor O’Cain called the Work Session Council Meeting to order at 9:30 a.m. on August 15, 2024, in person at Town Hall, 441 White Pine Drive, Laurel Park, NC 28739.

The following attended in person at Town Hall:

- Mayor Carey O’Cain
- Mayor Pro Tempore A. Paul Hansen
- Commissioner Deb Bridges
- Commissioner George W. Banta
- Commissioner Kristin Dunn
- Interim Town Manager Cara Reeves
- Finance Officer Kirk Medlin
- Police Chief Bobbie Trotter
- Public Works Director Brandon Johnson
- Crew Leader Matthew Pearce
- Parks Operation Coordinator Bryan Hensley
- Assistant County Manager- Christopher Todd

The following were absent:

- Town Clerk Tamara Amin

**APPROVAL OF THE AGENDA**

Commissioner Dunn asked to add Benches at Jump Off Rock to the Agenda and add Public Comment. Mayor Pro Tem Hansen moved to approve the amended agenda. Mayor O’Cain asked for discussion; there was none. The vote was unanimous in favor of the motion.

**PUBLIC COMMENT**

Don McIntyre spoke about the culvert repair on Camellia Way.

**OLD BUSINESS**

**M.O.U- ECUSTA TRAIL DISCUSSION**

Assistant County Manager Christopher Todd discussed the M.O.U. with Council. There will be a NCDOT manual instruction flashing at 5<sup>th</sup> Avenue and Daniel Drive. It was discussed that the first year would be prorated and then two full years. Mayor O’Cain wants any ETJ land to be removed.

Council made a conditional approval with the final amount. Mayor O’Cain asked Interim Town Manager Reeves to send a letter requesting sleeve at Daniel Drive. Mayor O’Cain, Ms. Reeves and Mr. Todd will set up a meeting to discuss amount for M.O.U.

### **BENCHES AT JUMP OFF ROCK**

Council discussed putting a bench at the trail or at Canal Park. No more benches are to be placed at Jum Off Rock.

### **NEW BUSINESS**

#### **DEAD TREES AT PIN: 9558054628 (LAUREL PARK HIGHWAY)**

Council discussed sending a certified return receipt letter to the owner. The soil may have to be removed because trees are hazardous and are a potential roadway collapse. Council asked to site 151.62 B in the letter.

*Commissioner Dunn left the meeting unexcused at 10:21 a.m.*

### **AGENDA REVIEW FOR THE COUNCIL REGULAR MEETING SCHEDULED FOR August 20, 2024**

Ms. Reeves said the Town Council will hold their regularly scheduled Town Council meeting on the third Tuesday of the month, August 20, 2024, at 9:30am. The Town Council reviewed the draft agenda.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Public Comment**
- 4. Approval of the Agenda**
- 5. Consent Agenda**
  - A. July Monthly Report
  - B. Minutes for the July 11, 2024 Work Session
  - C. Minutes for the July 11, 2024 Closed Session
  - D. Minutes for the July 16, 2024 Regular Meeting/Public Hearing
  - E. Minutes for the July 16, 2024 Closed Session
  - F. Minutes for the July 23, 2024 Special Meeting
  - G. Minutes for the July 23, 2024 Closed Session
  - H. Minutes for the August 1, 2024 Special Meeting
  - I. Minutes for the August 1, 2024 Closed Session
  - J. Minutes for the August 8, 2024 Special Meeting
  - K. Minutes for the August 8, 2024 Closed Session
  - L. Constitution Week Proclamation
- 6. Old Business**
- 7. New Business**
  - A. Resolution Declaring State of Emergency

- B. Bird Sanctuary Signs
- C. Minor Subdivision – 2519 Davis Mountain Road

- 8. **Town Manager’s Report**
- 9. **Department Head Reports**
  - A. Public Works
  - B. Fire Department
  - C. Police
  - D. Administration

- 10. **Mayor and Commissioner Comments**
- 11. **Adjournment**

*Mayor Pro Tem Hansen left the meeting unexcused at 10:51 a.m.*

Council reviewed the draft agenda and discussed adding a special taxes for Timber Creek.

**CLOSED SESSION**

Commissioner Banta moved that the Council enter Closed Session at 11:00 a.m. pursuant to [N.C.G.S. 143-318.11(a) (6)] consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee.

Commissioner Banta moved to reconvene the Work Session Meeting at 11:15 a.m. Mayor O’Cain asked for discussion; there was none. The vote was unanimous in favor of the motion.

The following attended in person at Town Hall:

- Mayor Carey O’Cain
- Commissioner Deb Bridges
- Commissioner George W. Banta
- Commissioner Kristin Dunn
- Interim Town Manager Cara Reeves

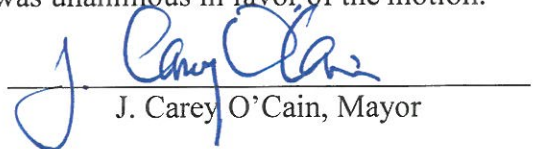
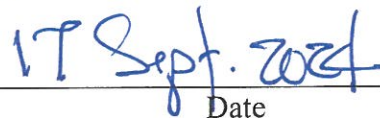
**ADJOURNMENT**

There being no further business, Commissioner Bridges moved to adjourn at 11:15 a.m. Mayor O’Cain asked for discussion; there was none. The vote was unanimous in favor of the motion.

ATTEST:



Cara Reeves  
Interim Town Manager

  
\_\_\_\_\_  
J. Carey O’Cain, Mayor  
\_\_\_\_\_  
Date