



**Town Council
Regular Meeting Minutes
August 20, 2024 – 9:30 a.m.**

Mayor O’Cain called the Regular Council Meeting to order at 9:30 a.m. on August 20, 2024, in person at Town Hall, 441 White Pine Drive, Laurel Park, NC 28739 and electronically through Zoom platform.

The following attended in person at Town Hall, 441 White Pine Drive, Laurel Park, NC 28739:

- Mayor Carey O’Cain
- Mayor Pro Tempore A. Paul Hansen
- Commissioner George W. Banta
- Interim Town Manager Cara Reeves
- Town Clerk Tamara Amin
- Finance Officer Kirk Medlin
- Police Chief Bobbie Trotter
- Crew Leader Matthew Pearce
- Kaitland Finkle
- Mike Erwin

Absent:

- Commissioner Kristin Dunn
- Commissioner Deb Bridges
- Public Works Director Brandon Johnson
- Fire Chief Tim Garren

Mayor O’Cain opened the Regular Meeting and led the Pledge of Allegiance.

PUBLIC COMMENT

Mayor O’Cain asked if there was any public comment; there were two.

- a. Email from Ben Newlin of 131 Nimbus Lane - The aforesaid email is attached to, and made part of, these minutes as Appendix 1.
- b. Email from Rick Seagroves of 23 Indigo Way - The aforesaid email is attached to, and made part of, these minutes as Appendix 2.

APPROVAL OF THE AGENDA

Mayor Pro Tem Hansen asked to add DOT Landscaping to the agenda. Mayor Pro Tem Hansen moved to approve the amended agenda. Mayor O’Cain asked for discussion; there was none. The vote was unanimous in favor of the motion.

APPROVAL OF THE CONSENT AGENDA

- c. July Monthly Report - The aforesaid report is attached to, and made part of, these minutes as Appendix 3.
- d. Constitution Week Proclamation - The aforesaid Proclamation is attached to, and made part of, these minutes as Appendix 4.

Commissioner Banta moved to approve the amended consent agenda. Mayor O’Cain asked for discussion; there was none. The vote was unanimous in favor of the motion.

NEW BUSINESS

BIRD SANCTUARY PRESENTATION

Mr. Mike Erwin, representing the Parks and Greenways Committee said the Parks and Greenways Committee endorses the idea of posting two new signs announcing that Laurel Park is recognized as a “Bird Sanctuary.” A few decades ago, there was such a sign at the entrance to the community, according to Lutrelle O’Cain. The Committee suggests that two signs be ordered, size and locations to be determined. Bird Sanctuary designation only specifies that residents do not shoot, capture, or harm birds, and do not possess any bird parts without a federal permit.

The Committee suggests the script state “Laurel Park is a Bird Sanctuary” in bold font and that adding a small image of a blue bird or cardinal would be effective. The Wild Birds Unlimited retail store has already offered to handle the design and order of such signs subject to the approval of the Parks and Greenways Board and the Town Council.

Mr. Erwin said the Parks and Greenways Board has already approved the signs.

Town Council reviewed the proposal for the Bird Sanctuary signs. Mayor Pro Tem Hansen asked how these signs relate to Town Ordinances. Interim Town Manager Reeves said they will not be cluttered with other signs and will find out about the Ordinance.

Staff received an email that the Bee City signs were in the wrong place. Public Works is working on getting that fixed.

Ms. Susan Nanassy of 130 Hemlock Trail interrupted the meeting. Ms. Nanassy Said she is having trouble with her neighbors who feed the birds, that is causing squirrels to eat her plants and furniture. Ms. Susan Nanassy Said there is very contradictory information when to feed birds. Mayor O’Cain asked Staff to check the bylaws and ordinances. Mr. Erwin interrupted by saying this topic will be presented on October 10.

Mayor Pro Tem Hansen said the Town is not asking for a vote to feed or not feed the birds. The Town is just protecting them and not shooting them.

Mayor Pro Tem Hansen moved to approve the posting of two Bird Sanctuary Signs but will need to come back with size and placement around Town. Mayor O’Cain asked for discussion; there was none. The vote was unanimous in favor of the motion.

MINOR SUBDIVISION 1 LOT INTO 2- 2159 DAVIS MOUNTAIN DRIVE

Interim Town Manager Cara Reeves said Jessica and Joshua Worthen (owners) are proposing to subdivide a parcel identified on the Henderson County Geographic Information System (GIS) as property identification number (PIN 9548462414). This property is in the ETJ R-30 zoning district. The estimated acreage is 2.33 acres, and the slope of the property is estimated at 10% which is considered a low slope. There are two existing homes on the property, a Manufactured Home at 2515 Davis Mountain Road and a 1 story Stick Built Home at 2519 Davis Mountain Road.

The Laurel Park Unified Development Ordinance (UDO) section 2.5.3: Dimensional Standards for the R-30 zone indicates that lots with low slopes (less than 15%) require a minimum street setback of 35 feet and a minimum side and rear setback of 25 feet. The minimum lot area is 30,000 square feet and the minimum lot width is 100 feet. All requirements have been satisfied for the subdivision to be approved, however a legal description detailing each lot and referencing the shared well and shared driveway must be submitted prior to Town Council’s review and decision.

This request was commented on by Parks and Greenways and approved by the Planning Board.

Town Council reviewed the attachments and review criteria. Ms. Finkle said currently this is non-conforming and this request will make the lot conforming.

Mayor Pro Tem Hansen moved to approve the subdivision request for 2519 Davis Mountain Road. Mayor O’Cain asked for discussion; there was none. The vote was unanimous in favor of the motion.

DECLARATION OF STATE OF EMERGENCY

Interim Town Manager Cara Reeves said July was a very wet month for the Town of Laurel Park. The severe weather event that proved too much for our failing and aging infrastructure occurred on the evening of July 30th. The downpour we received in just two hours measured 5.64” according to a resident, Dave Brown’s official recording station on Echo Mountain. Through July, Laurel Park has recorded 51.80” for the year according to Dave. Unofficially, it is not uncommon to have nearly 90” annually as the Town acts as its own microclimate due to the Blue Ridge mountain’s substantial elevation changes as compared to our neighbors. Staff has reached out to Mr. Jimmie Brisse to receive funding from the State Emergency Office. Staff hopes to receive a 75% reimbursement.

Mr. Erwin departed the meeting at 10:00 a.m.

Mayor Pro Tem Hansen moved to approve the declaration of state of emergency as a result of the severe weather event that occurred on July 30, 2024. Mayor O’Cain asked for discussion; there was none. The vote was unanimous in favor of the motion.

DOT LANDSCAPING PLAN

Mayor Pro Tem Hansen said the cost for landscaping on Highway 64 will be \$823K. The Town will be responsible for \$300K over five years. This will be a huge savings. Commissioner Banta said the bids are opening today and it will be a three-year project.

Mayor Pro Tem Hansen moved to approve the plan as presented. Mayor O’Cain asked for discussion; there was none. The vote was unanimous in favor of the motion.

INTERIM TOWN MANAGER’S REPORT

Interim Town Manager Cara Reeves said the Town is currently paying \$95 per month for Zoom membership that is rarely being utilized. Mayor O’Cain proposed to continue to the end of year and phase it out.

Town Clerk Amin said Staff can try to utilize Teams for meetings. Mayor O’Cain asked Staff to try it in the next Centennial meeting and report back in September.

Interim Town Manager Reeves asked Council to consider passing a Fund Balance Policy. This is crucial for Towns and the goal is to establish guidelines for the General Fund.

Mayor O’Cain asked Staff to draft a policy with a minimum and maximum range and put it on the agenda for September.

DEPARTMENT HEAD REPORTS

PUBLIC WORKS

Crew Leader Matthew Pearce said the Public Works department is working on seven downed trees on the roadside and seven downed trees in Rhododendron Lake Nature Park mainly by the workout station. Mayor Pro Tem Hansen asked Staff to ask Mr. Hensley if those trees in the park would be replaced.

Mr. Pearce said the department is working on drain and culvert cleaning, scraped gravel and the Winter Holly washout. Mechanic Jody Justice is working on servicing the leaf machine and building the impeller.

Mr. Pearce said they are hoping to get the Laurel Park fountain installed by September 11. Public Works will do the digging and Pinnacle Plumbing will do the install.

Mayor Pro Tem Hansen said the person that will supply the tents for the Centennial Picnic will come out in September. He would like the Public Works Department to mark the power lines and water lines. Mr. Pearce said he will contact 811 to mark it all up.

Mr. Pearce said they offered a position to someone and are hoping to get more applications for the Hybrid position and the Invasives position.

POLICE

Chief Trotter said she has been so grateful for Mr. Erwin who has been a wealth of knowledge. They will be coming up with a plan to deal with the animal situation in Laurel Park. Mr. Justin McVey will be presenting that plan in the October Work Session to Council.

Chief Trotter said there were 15,178 events which were mostly house checks. Chief Trotter was excited to report that the second speed sign had arrived. She said there is a spot near Timber Creek on Hebron that has been an eye opener.

Chief Trotter said Officer Maynard, Officer Elliott and Officer Junger are all training for different certifications.

Chief Trotter reported that Officer Murray, who has been a great help with computer issues, has left for a full-time position in Woodfin. He will be on reserve for any IT issues Staff may have.

Chief Trotter said the CSI Community Class drew in about twenty-three residents. The next class will be on Fraud and Scams.

ADMINISTRATION

Town Clerk Amin reminded Council about the Community/Shred Day on August 23 from 9-11 a.m. Staff hopes to interview for the Resident Service Representative on Thursday. Town Clerk Amin said in Council's folders is the State of Town Dinner invites. Town Clerk Amin reminded Council to RSVP by August 23, 2024 for the Town Dinner for her to determine the number of tickets to begin selling on September 3.

Finance Officer Kirk Medlin said the department is working on Audit and training Jessica Marchel who took Shelby Greene's position. Mayor O'Cain said the current auditor will no longer be with us and asked Mr. Medlin to vet other firms. Mayor O'Cain recommended Carland and Anderson and Carl Shaw. Commissioner Banta said there were a number of auditors that were interviewed when the old Town Manager Ms. Allison was here.

Town Clerk Amin said there will be Board openings that she will bring to Council in September. Town Clerk Amin said there is no website update because there is still no response from Chris Burns. Ms. Amin said a resident approached Assistant Police Chief Capps about becoming a Bearwise Town. Council said they did not want to keep putting up more signs in Town.

MAYOR AND COMMISSIONER COMMENTS

Mayor Pro Tem Hansen said he met with Mr. Chad Meadows of CodeWright and finalized renderings for Highway 64. Commissioner Hansen asked Staff to find someone to put presentation together. Mayor O’Cain said having one or two storyboards would be great. Mayor Pro Tem Hansen said the Fleetwood Pumpstations are close to getting done. He asked that Staff contact the City of Hendersonville and make sure they repair the roads. Mayor Pro Tem Hansen asked about SBA permit. Ms. Finkle said there is no generator part in the proposal.

Mayor O’Cain said he encountered Representative Jennifer Balcom at the new VFW. Mayor asked Staff to invite her to a Council meeting and asked Commissioners to think about questions to ask her.

Mayor O’Cain said he called and welcomed the new Fire Ranger. He would like to talk to him about potential fire breaks. Chief Trotter said she would talk to Chief Garren first. Mayor O’Cain asked to have both Chief Garren and the new Fire Ranger in the September or October meeting.

Mayor O’Cain asked Staff about the VC3 contract. Staff said they are still working on it.

CLOSED SESSION

Commissioner Banta moved that the Council enter Closed Session at 10:40 a.m. pursuant to [N.C.G.S. 143-318.11(a) (6)] consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee and N.C.G.S. 143-318.11(a) (3)] consult with our attorney to protect the attorney-client privilege. Mayor O’Cain asked for discussion; there was none. The vote was unanimous in favor of the motion.

Commissioner Banta moved to reconvene the Regular Meeting at 11:53 a.m. Mayor O’Cain asked for discussion; there was none. The vote was unanimous in favor of the motion.

The following were present at Town Hall:

- Mayor J. Carey O’Cain
- Mayor Pro-Tempore A. Paul Hansen
- Commissioner George Banta
- Interim Town Manager Cara Reeves
- Town Clerk Amin

Police Services Assistant Erich Junger joined the meeting at 11:54 a.m.

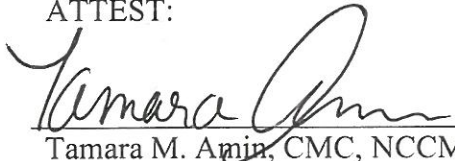
Officer Junger said the Police Department is trying to get rid of old records to make space in Town Hall and to be able to utilize the Shred truck coming at the end of the week. The retention schedule said to retain cases for 3 years, some for 5 years and some for 20 years. The Town has records dating back to 1994 that the department would like to destroy.

Mayor Pro Tem Hansen moved to allow the Police Department to destroy documents according to our retention schedule. Mayor O'Cain asked for discussion; there was none. The vote was unanimous in favor of the motion.

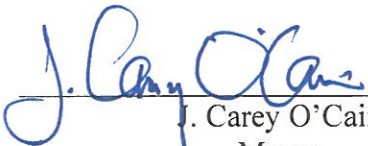
ADJOURNMENT

There being no further business, Mayor Pro Tem Hansen moved to adjourn at 12:01 p.m. Mayor O'Cain asked for discussion; there was none. The motion carried unanimously.

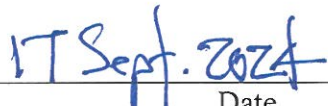
ATTEST:



Tamara M. Amin, CMC, NCCMC
Town Clerk/ Deputy Tax Collector



J. Carey O'Cain
Mayor



Date

TOWN OF LAUREL PARK

PUBLIC COMMENT SIGN-UP SHEET

MEETING DATE: 8/20/24

NOTE: ALL INFORMATION PROVIDED ON THIS FORM IS A PUBLIC RECORD

WE APPRECIATE OUR CITIZENS AND GUESTS EXPRESSING THEIR VIEWS ON THE FUTURE OF LAUREL PARK.

WE OFFER THE FOLLOWING GUIDELINES FOR SPEAKING DURING PUBLIC COMMENT.

- COMMENTS WILL BE **LIMITED TO 3 MINUTES** IN AN EFFORT TO BE FAIR AND OFFER EVERYONE AN OPPORTUNITY TO SPEAK.
- ATTENDEES ARE REQUESTED TO DESIGNATE A SPOKESMAN FOR GROUPS SUPPORTING OR OPPOSING THE SAME POSITION. IF THE NUMBER OF PERSONS WISHING TO ATTEND THE COMMENT PERIOD EXCEEDS THE CAPACITY OF THE HALL, GROUPS ARE ASKED TO SELECT DELEGATES FROM GROUPS SUPPORTING OR OPPOSING THE SAME POSITION.
- PLEASE BE RESPECTFUL AND COURTEOUS IN YOUR REMARKS.
- PLEASE REFRAIN FROM PERSONAL ATTACKS AND FROM USING PROFANITY.
- **PLEASE STATE YOUR NAME AND ADDRESS PRIOR TO SPEAKING.**

PLEASE PRINT THE INFORMATION BELOW

NAME

ADDRESS

SUBJECT

1. Ben Newlin 131 Nimbus Lane Read Improvements

2. Fick Seagraves 23 Indigo Way ECUSTA HDU

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

Entry #: 5 - Ben Newlin

Status: Submitted

Submitted: 7/22/2024 11:00 PM

7/22/2024

Appendix - 1

Submit

7/22/2024 at 11:00 PM



Public

● Status changed from *Incomplete* to *Submitted*

✎ Entry created

✉ Submit a Public Comment - Ben Newlin
✔ 3 delivered

Name

Ben Newlin

Address

131 Nimbus Ln, Laurel Park, North Carolina 28739

Comment/Question

The plan published last year for the road improvements project included roads being targeted for the following year (this year). That plan included West Ramp as being prioritized for work this year.

I was very happy to see as the road needs much attention. Drainage is very bad and the washout from rains is threatening to make my driveway inaccessible. It was already bad last year, but I was willing to wait as I know it is a small road that doesn't impact many people.

The recent storms have exponentially increased the problem, so I decided to see if I could confirm the road improvements plan for this year, since the website only lists the completed work for last year. I was informed that the plan was actually just reviewed, and could be found in the latest meeting minutes.

I was very disappointed to find that West Ramp is no longer being considered for improvements this year. I'd like to ask the Council to reconsider this, as well as request transparency on why West Ramp was removed from the project.

Email (Optional)

ben.c.newlin@gmail.com

Phone (Optional)

(919) 949-4412

How would you like to be contacted?

Either Phone or Email

Tamara Amin

From: Carey O'Cain
Sent: Tuesday, August 13, 2024 8:27 AM
To: Assistant; Tamara Amin
Subject: Fwd: Ecusta Trail

Please include as a public comment.
Sent from my iPhone

Begin forwarded message:

From: rick seagroves <rwseagro@gmail.com>
Date: August 12, 2024 at 8:57:05 PM EDT
To: Carey O'Cain <mayor@laurelpark.org>
Subject: Ecusta Trail

Be Advised: This email originated from outside of the Laurel Park network. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mayor O'Cain,

I am writing to express some concerns I have about the draft Ecusta Trail Memorandum of Understanding (MOU) the Town of Laurel Park is being asked to consider and sign. Having recently moved to Laurel Park in the middle of 2023, I am still trying to understand the workings of our small town as it relates to Henderson County.

Per the posted agenda for the upcoming work session meeting, it looks like we are being asked to commit to an initial annual expense to maintain the Ecusta Trail starting at \$15,000 per linear mile.

I have several concerns and comments:

1. It seems that Laurel Park residents would be disproportionately affected financially by this agreement. Based on rough calculations, the yearly cost burden to Laurel Park residents would be approximately 3.5 times that of Hendersonville residents and 9 times that of Henderson County residents (\$9 vs. \$2.5 vs. \$1). If the town must contribute to the maintenance of the Ecusta Trail project in perpetuity, I would like to see a more equitable arrangement.

2. Residents not living adjacent to or within a short walking distance to the trail may not realize a marked property value increase, especially due to the disproportionate cost per Laurel Park resident. It is my understanding that no portion of sales tax collected by

businesses within Laurel Park goes to our town, so increased traffic from the trail may not necessarily yield substantial financial benefits. How does the town benefit from contributing to the maintenance cost of what is essentially a county park? Are other county parks also supported by municipalities?

3. We already pay Henderson County taxes, so this is in essence double taxation with Laurel Park residents being disproportionately affected.

4. I wonder if Ecusta Rails2Trails LLC and Friends of Ecusta Trail could make financial contributions towards the maintenance agreement as well? Are there federal/state monies to offset maintenance costs? I seem to remember hearing at the last Henderson County meeting that the county received federal monies that need to be spent or will be lost. Could these funds be used for maintenance without the need for our contribution?

5. I am very concerned that our police department would be stretched to handle the additional duties required under this agreement. The Laurel Park portion of the Ecusta Trail is segmented so it is only reasonable to expect our officers will have to cover not only the Laurel Park portion, but the interior sections belonging to Henderson County and Hendersonville as well due to our proximity. This could mean a reduction in service provided to our residents if officers are having to patrol and respond to calls on the trail or it could mean that we would need to hire additional officers facilitating a tax increase.

7. As we are entering into an agreement with four other entities, I wonder how the town is protected from liability or additional costs due to lack of maintenance or failure by the other entities?

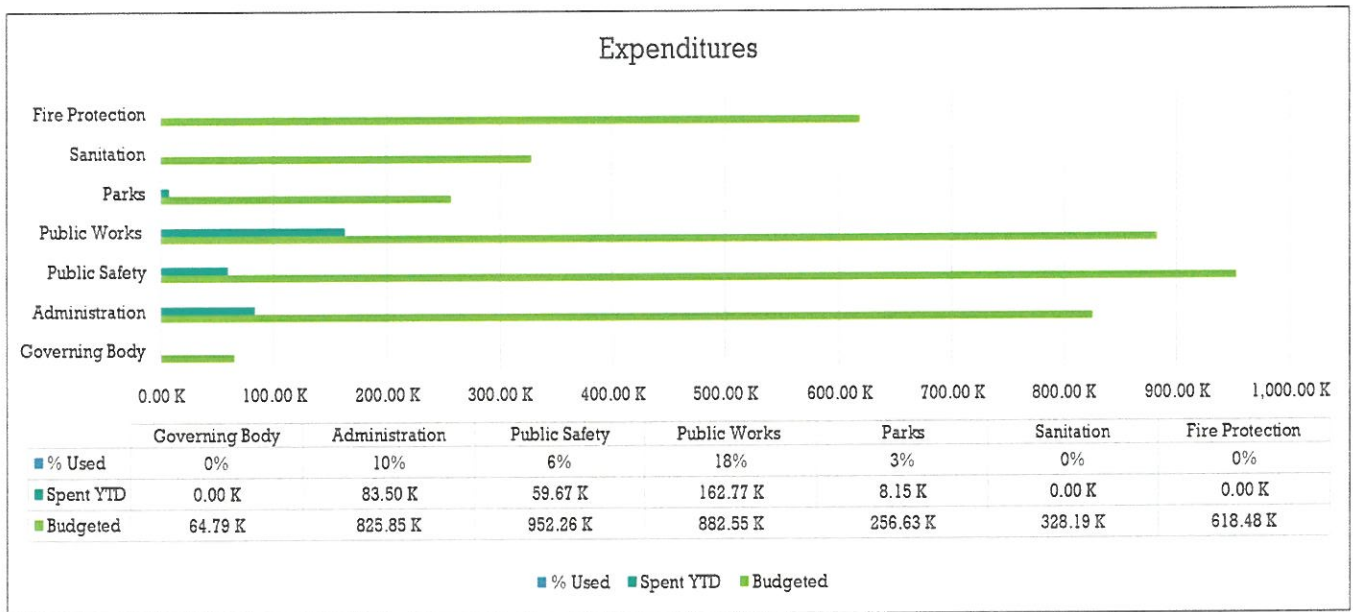
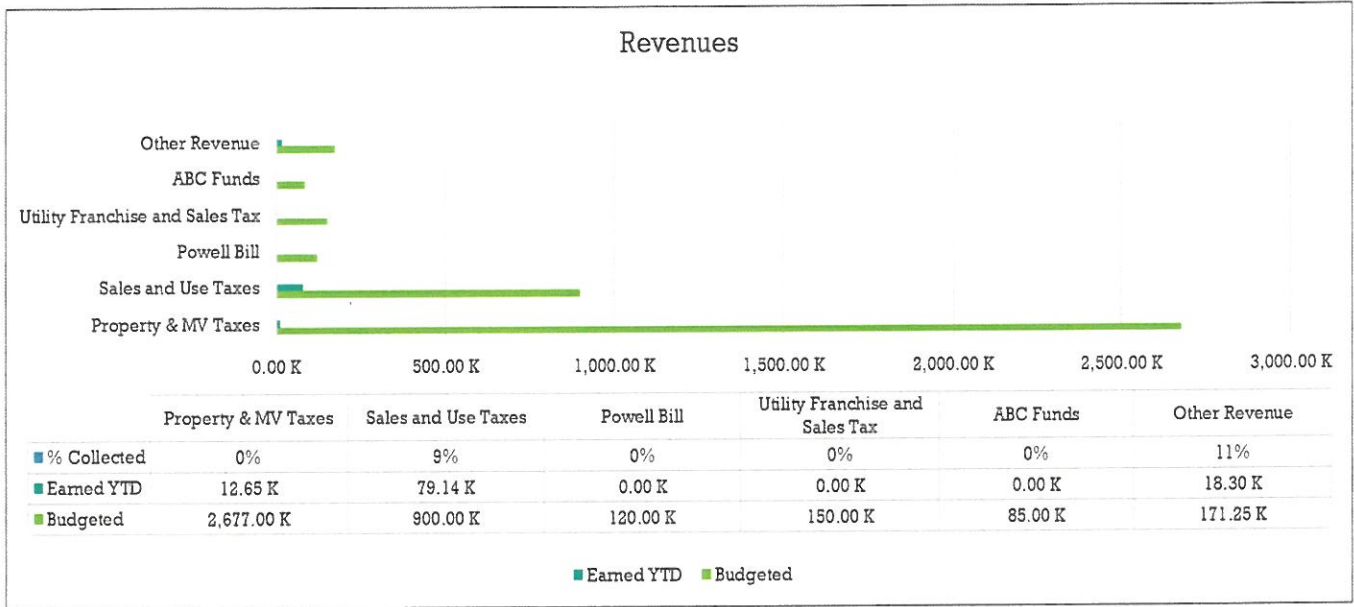
8. I question how the \$15,000 per linear mile was calculated and by whom? Have contracts already been let? Appendix B states TBD for all contractor items. What is the possibility that the \$15,000 will increase once contract amounts start coming in?

I look forward to hearing the discussion this Thursday and I hope my concerns/comments will be considered. I will be unable to attend in person, but I will be joining remotely.

Thanks for all you do!!!

Rick Seagroves
23 Indigo Way

Appendix-3



Town Of Laurel Park
 Budget To Actual - FY 25
 July 31, 2024

		General Fund			
Account Number	Account Description	Expense/Revenue	Budget	Actual	Variance
10-3070-0000	FUND BALANCE APPROPRIATED	R	\$ (566,883.00)	\$ -	\$ (566,883.00)
10-3100-1100	TAXES/PRIOR YEARS	R	(1,000.00)	-	(1,000.00)
10-3100-1700	TAX PENALTIES/INT	R	(1,000.00)	(67.63)	(932.37)
10-3190-1100	TAXES/CURRENT YEAR	R	(2,540,000.00)	-	(2,540,000.00)
10-3190-1201	MOTOR VEHICLE TAX - DMV	R	(135,000.00)	(12,587.00)	(122,413.00)
10-3230-3510	SALES & USE TAX	R	(900,000.00)	(79,141.09)	(820,858.91)
10-3230-3530	SOLID WASTE DISPOSAL TAX	R	(1,600.00)	-	(1,600.00)
10-3290-0000	INTEREST EARNED	R	(100,000.00)	(14,643.78)	(85,356.22)
10-3316-3300	POWELL BILL	R	(120,000.00)	-	(120,000.00)
10-3322-3100	BEER & WINE TAX	R	(10,500.00)	-	(10,500.00)
10-3323-3100	COURT FEES	R	(150.00)	-	(150.00)
10-3324-3000	NC UTILITIES FRANCHISE TAX	R	(150,000.00)	-	(150,000.00)
10-3343-1100	BLDG/ZONING	R	(5,000.00)	(875.00)	(4,125.00)
10-3431-3100	POLICE RECEIPTS	R	-	(67.50)	67.50
10-3833-8400	PARK CONTRIBUTIONS	R	(20,000.00)	(2,100.00)	(17,900.00)
10-3833-8420	CENTENNIAL CONTRIBUTIONS	R	(15,000.00)	(15.00)	(14,985.00)
10-3837-3100	ABC FUNDS	R	(75,000.00)	-	(75,000.00)
10-3837-3200	ABC FUNDS POLICE	R	(10,000.00)	-	(10,000.00)
10-3839-1100	VIDEO PROGRAMMING	R	(18,000.00)	-	(18,000.00)
10-3839-8900	MISCELLANEOUS INCOME	R	(1,000.00)	(600.00)	(400.00)
	Revenue Total		\$ (4,103,250.00)	\$ (110,097.00)	\$ (3,993,153.00)
10-4110-1210	STIPEND	E	\$ 13,860.00	\$ -	\$ 13,860.00
10-4110-1700	BOARD MEMBER EXPENSE	E	300.00	-	300.00
10-4110-1705	STATE OF THE TOWN DINNER	E	3,000.00	-	3,000.00
10-4110-1710	EMPLOYEE APPRECIATION DINNER	E	2,250.00	-	2,250.00
10-4110-1715	BOARDS AND COMMISSIONS APPRECIATION	E	3,900.00	-	3,900.00
10-4110-1720	COUNCIL RETREAT	E	2,000.00	-	2,000.00
10-4110-1810	SOCIAL SECURITY/MEDICARE	E	1,075.00	-	1,075.00
10-4110-1900	LEGAL SERVICES	E	4,900.00	-	4,900.00
10-4110-3700	PRINTING & ADVERTISING	E	500.00	-	500.00

10-4110-4550	AUDIT	E	24,000.00	-	24,000.00
10-4110-5100	CAPITAL OUTLAY	E	9,000.00	-	9,000.00
10-4120-1210	SALARIES & WAGES	E	352,000.00	20,197.41	331,802.59
10-4120-1230	COMP PAY	E	500.00	124.25	375.75
10-4120-1260	PART-TIME SALARY	E	30,000.00	1,045.00	28,955.00
10-4120-1810	SOCIAL SECURITY/MEDICARE	E	29,000.00	1,605.46	27,394.54
10-4120-1820	RETIREMENT	E	63,000.00	3,539.93	59,460.07
10-4120-1830	GROUP INSURANCE	E	36,800.00	2,689.44	34,110.56
10-4120-1855	UNEMPLOYMENT - 1% RESERVE	E	750.00	-	750.00
10-4120-1860	WORKMENS COMPENSATION	E	600.00	-	600.00
10-4120-1900	PROFESSIONAL SERVICES	E	1,000.00	-	1,000.00
10-4120-1920	LEGAL SERVICES	E	10,000.00	-	10,000.00
10-4120-2600	OFFICE SUPPLIES	E	2,500.00	65.98	2,434.02
10-4120-2900	MISCELLANEOUS	E	4,000.00	-	4,000.00
10-4120-2940	EQUIPMENT & SUPPLIES	E	3,000.00	-	3,000.00
10-4120-3110	TRAVEL & TRAINING	E	15,000.00	-	15,000.00
10-4120-3210	UTILITIES	E	15,000.00	378.37	14,621.63
10-4120-3250	POSTAGE	E	2,300.00	300.00	2,000.00
10-4120-3510	BUILDING MAINTENANCE	E	1,000.00	-	1,000.00
10-4120-3520	EQUIPMENT MAINTENANCE	E	1,000.00	-	1,000.00
10-4120-3590	SOFTWARE SUPPORT	E	51,400.00	1,957.10	49,442.90
10-4120-3700	ADVERTISING & PRINTING	E	4,000.00	177.00	3,823.00
10-4120-3990	ELECTIONS	E	4,000.00	-	4,000.00
10-4120-4000	CENTENNIAL EXPENSES	E	50,000.00	335.65	49,664.35
10-4120-4450	CONTRACTED SERVICES	E	75,000.00	2,595.96	72,404.04
10-4120-4510	PROP INS/GEN LIAB	E	40,000.00	46,952.52	(6,952.52)
10-4120-4910	DUES/SUBSCRIPTIONS/FEEES	E	16,000.00	1,533.00	14,467.00
10-4120-4920	BANK SERVICE CHARGE	E	1,000.00	-	1,000.00
10-4120-4940	CREDIT CARD FEES	E	500.00	-	500.00
10-4120-4960	TAX COLLECTOR'S FEE - DMV	E	5,000.00	-	5,000.00
10-4120-4970	PROPERTY TAX COLLECTION FEE - HC	E	11,500.00	-	11,500.00
10-4310-1210	SALARIES & WAGES	E	477,000.00	37,304.00	439,696.00
10-4310-1220	OVERTIME SALARY	E	17,000.00	1,350.69	15,649.31
10-4310-1230	COMP PAY	E	4,000.00	-	4,000.00
10-4310-1260	PART-TIME SALARY	E	29,277.00	2,190.75	27,086.25
10-4310-1810	SOCIAL SECURITY/MEDICARE	E	38,300.00	3,085.43	35,214.57
10-4310-1820	RETIREMENT	E	94,500.00	7,359.89	87,140.11
10-4310-1830	GROUP INSURANCE	E	79,000.00	5,834.28	73,165.72

10-4310-1860	WORKMENS COMPENSATION	E	10,000.00	-	10,000.00
10-4310-1900	PROFESSIONAL SERVICES	E	1,500.00	65.00	1,435.00
10-4310-2120	UNIFORMS	E	4,500.00	-	4,500.00
10-4310-2590	AUTO SUPPLIES & REPAIRS	E	25,000.00	-	25,000.00
10-4310-2900	MISCELLANEOUS	E	2,000.00	-	2,000.00
10-4310-2901	COMMUNITY OUTREACH	E	2,000.00	-	2,000.00
10-4310-2940	EQUIPMENT & SUPPLIES	E	9,000.00	112.00	8,888.00
10-4310-3110	TRAVEL & TRAINING	E	4,000.00	-	4,000.00
10-4310-3210	UTILITIES	E	6,500.00	160.39	6,339.61
10-4310-3520	EQUIPMENT MAINTENANCE	E	2,500.00	-	2,500.00
10-4310-3590	SOFTWARE SUPPORT	E	20,000.00	187.55	19,812.45
10-4310-4450	CONTRACTED SERVICES	E	36,500.00	2,019.00	34,481.00
10-4310-4910	DUES/SUBSCRIPTIONS/FEES	E	700.00	-	700.00
10-4310-5100	CAPITAL OUTLAY	E	24,000.00	-	24,000.00
10-4310-7700	INSTALLMENT/LEASE	E	88,983.00	-	88,983.00
10-4340-4450	CONTRACTED SERVICES	E	618,482.00	-	618,482.00
10-4510-1210	SALARIES & WAGES	E	419,000.00	29,847.02	389,152.98
10-4510-1220	OVERTIME SALARY	E	1,800.00	-	1,800.00
10-4510-1230	COMP PAY	E	4,000.00	54.49	3,945.51
10-4510-1810	SOCIAL SECURITY/MEDICARE	E	32,000.00	2,222.86	29,777.14
10-4510-1820	RETIREMENT	E	77,500.00	5,355.35	72,144.65
10-4510-1830	GROUP INSURANCE	E	75,000.00	5,204.12	69,795.88
10-4510-1860	WORKMENS COMPENSATION	E	13,000.00	-	13,000.00
10-4510-1900	PROFESSIONAL SERVICES	E	10,000.00	-	10,000.00
10-4510-2120	UNIFORMS	E	4,000.00	-	4,000.00
10-4510-2500	ROAD REPAIR MATERIALS	E	12,000.00	130.00	11,870.00
10-4510-2510	SNOW REMOVAL	E	10,000.00	-	10,000.00
10-4510-2590	AUTO SUPPLIES & REPAIRS	E	15,000.00	-	15,000.00
10-4510-2900	MISCELLANEOUS	E	1,000.00	-	1,000.00
10-4510-2940	EQUIPMENT & SUPPLIES	E	25,000.00	2,761.09	22,238.91
10-4510-3110	TRAVEL & TRAINING	E	4,000.00	118.00	3,882.00
10-4510-3210	UTILITIES	E	28,000.00	424.74	27,575.26
10-4510-3510	BUILDING MAINTENANCE	E	4,000.00	-	4,000.00
10-4510-3520	EQUIPMENT MAINTENANCE	E	15,000.00	-	15,000.00
10-4510-3590	SOFTWARE SUPPORT	E	4,750.00	-	4,750.00
10-4510-4450	CONTRACTED SERVICES	E	15,000.00	1,800.00	13,200.00
10-4510-4930	FEES & PERMITS	E	2,500.00	114,857.05	(112,357.05)
10-4510-5100	CAPITAL OUTLAY	E	132,000.00	-	132,000.00

10-4510-7700	INSTALLMENT/LEASE	E	110,000.00	-	110,000.00
10-4710-4450	CONTRACTED SERVICES	E	328,193.00	-	328,193.00
10-6130-1210	SALARIES & WAGES	E	83,550.00	4,572.00	78,978.00
10-6130-1220	OVERTIME SALARY	E	1,500.00	-	1,500.00
10-6130-1230	COMP PAY	E	1,500.00	304.80	1,195.20
10-6130-1260	PART-TIME SALARY	E	15,000.00	498.75	14,501.25
10-6130-1810	SOC. SEC./MEDICARE	E	6,400.00	392.40	6,007.60
10-6130-1820	RETIREMENT	E	15,600.00	873.44	14,726.56
10-6130-1830	GROUP INSURANCE	E	19,080.00	1,094.30	17,985.70
10-6130-1900	PROFESSIONAL SERVICES	E	5,000.00	-	5,000.00
10-6130-2900	MISCELLANEOUS	E	1,500.00	-	1,500.00
10-6130-2940	EQUIPMENT & SUPPLIES	E	8,000.00	246.55	7,753.45
10-6130-3110	TRAVEL & TRAINING	E	2,000.00	-	2,000.00
10-6130-3210	UTILITIES - PARKS	E	2,500.00	30.00	2,470.00
10-6130-3580	PARK MAINTENANCE	E	15,000.00	134.62	14,865.38
10-6130-4450	CONTRACTED SERVICES	E	7,500.00	-	7,500.00
10-6130-5100	CAPITAL OUTLAY	E	18,500.00	-	18,500.00
10-6130-5101	P&G BOARD EXPENSE	E	19,000.00	-	19,000.00
10-6130-6010	JUMP OFF ROCK	E	2,500.00	-	2,500.00
10-6130-6020	LAUREL GREEN	E	33,500.00	-	33,500.00
10-6130-6030	RHODODENDRON LAKE PARK	E	7,500.00	-	7,500.00
10-6130-6040	ECUSTA TRAIL	E	8,500.00	-	8,500.00
10-6130-6050	GLENN ROCK SPRINGS	E	500.00	-	500.00
10-6130-6060	CANAL PARK	E	1,000.00	-	1,000.00
Expense Total			\$ 4,103,250.00	\$ 314,087.63	\$ 3,789,162.37

Highway 64 Project Fund

Account Number	Account Description	Expense/Revenue	Budget	Actual	Variance
21-3070-0000	FUND BALANCE APPROPRIATED	R	\$ (109,734.25)	\$ -	\$ (109,734.25)
21-3798-8900	TRANSFER FROM GF	R	(30,000.00)	-	(30,000.00)
Revenue Total			\$ (139,734.25)	\$ -	\$ (139,734.25)
21-4510-1900	PROFESSIONAL SERVICES	E	\$ 25,000.00	\$ 27,856.25	\$ (2,856.25)
21-4510-4450	CONTRACTED SERVICES	E	114,734.25	-	114,734.25
Expense Total			\$ 139,734.25	\$ 27,856.25	\$ 111,878.00

Roads and Powell Bill Fund

Account Number	Account Description	Expense/Revenue	Budget	Actual	Variance
25-3798-8900	TRANSFER FROM GF	R	\$ (620,000.00)	\$ -	\$ (620,000.00)
25-4510-1900	PROFESSIONAL SERVICES	E	\$ 30,000.00	\$ -	\$ 30,000.00
25-4510-4450	CONTRACTED SERVICES	E	\$ 590,000.00	\$ -	\$ 590,000.00
Expense Total			\$ 620,000.00	\$ -	\$ 620,000.00

Stormwater Fund

Account Number	Account Description	Expense/Revenue	Budget	Actual	Variance
62-3070-0000	FUND BALANCE APPROPRIATION	R	\$ (63,665.00)	\$ -	\$ (63,665.00)
62-3290-0000	INTEREST EARNES	R	(3,750.00)	-	(3,750.00)
62-7110-5000	STORMWATER FEE	R	(75,000.00)	(6,529.87)	(68,470.13)
Revenue Total			\$ (142,415.00)	\$ (6,529.87)	\$ (135,885.13)
62-4120-4960	COH COLLECTION FEE	E	\$ 8,000.00	\$ -	\$ 8,000.00
62-7110-1900	PROFESSIONAL SERVICES	E	20,000.00	-	20,000.00
62-7110-2900	MISC	E	1,000.00	-	1,000.00
62-7110-4450	CONTRACTED SERVICES	E	107,915.00	-	107,915.00
62-7120-2940	EQUIPMENT & SUPPLIES	E	5,000.00	-	5,000.00
62-7120-3700	ADVERTISING & PRINTING	E	500.00	-	500.00
Expense Total			\$ 142,415.00	\$ -	\$ 142,415.00

Appendix - 4

Proclamation Constitution Week 2024

Whereas, September 17, 2024 marks the two hundred and thirty seventh anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

Whereas, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

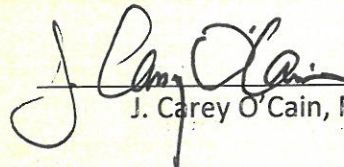
Whereas, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as constitution week:

NOW, THEREFORE, I, Mayor of Laurel Park of the state of North Carolina do hereby proclaim September 17 through 23, 2024 to be

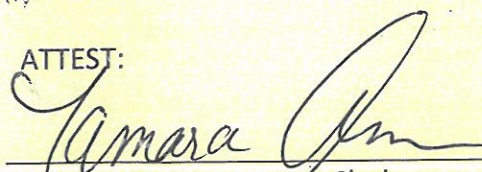
CONSTITUTION WEEK

in Laurel Park and urge all citizens to study the Constitution and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the Town of Laurel Park, North Carolina, on this twentieth day of August in the year of our Lord two thousand twenty-four.


J. Carey O Cain, Mayor

ATTEST:


Tamara M. Amin, Town Clerk

Proclamation

Town of Laurel Park, North Carolina

DECLARATION OF A STATE OF EMERGENCY

WHEREAS, extensive rain and flash flooding affected the Town of Laurel Park on July 30th, 2024 resulting in widespread impacts and needs emergency repair to Town infrastructure and land; and

WHEREAS, as a result of the above-described emergency, I have determined that there existed an imminent threat of, or conditions which caused, widespread or severe damage, injury, or loss of life or property, and public safety authorities had difficulty maintaining public order or affording adequate protection for lives or property; and

WHEREAS, declaring a State of Emergency and imposing the restrictions and prohibitions ordered herein is necessary to maintain order and protect public health, safety, and welfare, and to secure property.

NOW, THEREFORE, pursuant to the authority vested in me as the Mayor of the Town of Laurel Park under Article 1A of Chapter 166A of the North Carolina General Statutes and Chapter 32 of the Town of Laurel Park Code of Ordinances:

Section 1. A State of Emergency is hereby declared within the Town of Laurel Park, North Carolina.

Section 2. I hereby order all law enforcement officers under the command of the Police Chief to cooperate in the enforcement and implementation of the provisions of this Declaration, all applicable local ordinances, state and federal laws, and the Town of Laurel Park Emergency Operations Plan.

Section 3. I hereby order this declaration: (a) to be distributed to the news media and other organizations calculated to bring its contents to the attention of the general public; (b) to be filed with Clerk to the Town of Laurel Park Town Council; and (c) to be distributed to others as necessary to ensure proper implementation of this declaration.

Section 4. This declaration shall take effect on August 20, 2024 at 9:30 a.m. and shall remain in effect until modified or rescinded.

DECLARED this the 20th day of August, 2024 at 9:30 a.m.



Tamara Amin, CMC, NCCMC

Town Clerk



Carey O'Gain

Mayor