



Town of Laurel Park
Town Council Regular Meeting
December 17, 2024 at 9:30 AM
Town Hall - 441 White Pine Drive, Laurel Park, NC 28739

Microsoft Teams: [join the meeting now](#)
Meeting ID: 299 114 033 32
Passcode: LVba8U

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Public Comment**
- 4. Approval of the Agenda**
- 5. Consent Agenda**
 - A. November Monthly Report
 - B. Minutes for the November 4, 2024 Special Meeting
- 6. Old Business**
 - A. Hurricane Helene Special Pay
- 7. New Business**
- 8. Town Manager's Report**
- 9. Department Head Reports**
 - A. Public Works
 - B. Fire Department
 - C. Police
 - D. Administration
- 10. Mayor and Commissioner Comments**
- 11. Adjournment**



November Monthly Report

Planning & Zoning

Status of Single-Family Residential Dwellings (SFRD)			
2022-31	10 Fawn Turn Ln	Sigfrid Della Valle	NC
2023-4	200 Rowland Dr.	Loyd Alexander	LPZCP
2023-5	152 Clays Cv.	Josh Youngblood	NC
2024-11	Lot 6 Tudor Lane	DMH Builders Inc.	LPZCP
2024-24	101 Reisha Ln.	Jack Collina	LPZCP
2024-46	Willow Road PIN 9558829924	Stephen Lammens	LPZCP
Status Legend			
LPZCP = Laurel Park Zoning Compliance Permit		UC = Under Construction	
NC = Nearly Complete		CO=Certificate of Occupancy Issued	

Monthly Permits Other Than SFRD		
Deck		0
Sign	Ingles Temporary Sign	1
Fence	604 Canal Drive (Hurricane Damage)	1
Additions or Remodel		0
Accessory Use or Structure	3753 Laurel Park Highway, Ecusta Crossing Job Trailer	2
Subdivision		0
Single Family Home	Willow Road PIN 9558829924	1
Zoning Verification Letter	1870 Pisgah Drive	1
Total for November		6

Tax Collector's Report (November 30, 2024)

For prior year taxes, a total of \$28,873.59 remains outstanding. The Town received \$798,344.90 from Henderson County for property taxes collected for August and a total of \$1,556,170.87 since the 2025 bills were mailed. The 2025 tax levy is \$2,626,895.57. The Town currently has a collection rate of 59.418%.

Item 6: Hurricane Helene Special Pay

Presenter: Town Manager, Cara R. Reeves

Attachment(s): Yes/No

- Budget Amendment

Summary of Item: A discussion was held at the work session to pay all employees who worked during Hurricane Helene an additional amount to bring their Hurricane/Holiday pay up to \$1,500.

Suggested Motion: Motion to approve the budget amendment in the amount of \$18,700 from the general fund to pay employees for their work during the hurricane.

Ord. 2025-2
Town of Laurel Park, North Carolina
Budget Ordinance Amendment
Fiscal Year 2024-2025
Amendment # 1

To transfer the funds from the General Fund to the General Fund to provide for government services.

Section 1. To amend the General Fund (10), the expenses are to be changed as follows:

Account	Decrease	Increase
10-4310-1210		\$5,350
10-4310-1260		\$5,000
10-6130-1210		\$1,000
10-4120-1210		\$1,175
10-4510-1210		\$5,175
10-4510-1260		\$1,000
Total Changes		\$18,700

Section 1. To amend the General Fund (10), the revenues are to be changed as follows:

Account	Increase	Decrease
10-3070-0000	\$18,700	
Total Changes	\$18,700	

Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Town Council, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 17th day of December 2024.

ATTEST:

J. Carey O’Cain, Mayor

Tamara Amin, CMC, NCCMC
Town Clerk/Deputy Tax Collector