



**Parks and Greenways Board
Regular Meeting Minutes
April 9, 2024 – 9:30 a.m.**

Chair Gary Anderson called to order the Regular Parks and Greenways Board Meeting at 9:32 a.m. on April 9, 2024.

The following attended in person at Town Hall, 441 White Pine Drive, Laurel Park NC 28739:

- Chair Gary Anderson
- Vice Chair Judy Lyons
- Secretary Terry Pierce
- Denise Layfield
- John McGregor
- Todd Plessel
- Commissioner George Banta - Council Representative
- Town Manager Alex Carmichael
- Town Clerk Tamara Amin
- Parks Operation Coordinator Bryan Hensley
- Interim Zoning Administrator Kaitland Finkle

Absent:

- Joseph Robustelli

PUBLIC COMMENT

Chair Anderson asked if there were any public comments; there were none.

APPROVAL OF THE AGENDA

The agenda was unanimously approved on motion by Vice Chair Lyons and seconded by Ms. Layfield. Chair Anderson asked for discussion; there was none. The vote was unanimous in favor of the motion.

APPROVAL OF MINUTES

Mr. Todd Plessel attended the meeting at 9:35 am.

The board asked to remove the word unattractive from the section about the signs and say could be considered cluttered.

The March 12, 2024, amended minutes were unanimously approved on motion by Secretary Pierce and seconded by Ms. Layfield. Chair Anderson asked for discussion; there was none. The vote was unanimous in favor of the motion.

BUDGET REPORT

Town Manager Carmichael said the pavers project was not split out in the budget yet, but the \$3K payment was charged from the \$14K project for Laurel Green.

OLD BUSINESS

ARBOR DAY

Vice Chair Lyons said two or three Red Robin Hollies are on hold with Ms. Trisha King for \$135 each. Ms. Lyons recommends getting two Hollies and one American Arborvitae for variety. The Board asked Mr. Hensley to pick up the Arborvitae from Raymonds.

Chair Anderson moved to purchase two Hollies and one Arborvitae to be planted at Canal Park for the Arbor Day celebration on April 27 at 10 am; seconded by Ms. Layfield. Chair Anderson asked for discussion; there was none. The vote was unanimous in favor of the motion.

Chair Anderson asked if the site meeting could be moved to April 27 on Arbor Day. Town Manager Carmichael said it would be a burden to ask Staff to come in on a Saturday.

Chair Anderson said the service berries at Jump Off Rock look great.

LITTLE LAUREL GREEN

Chair Anderson said Laurel Green is exploding with color.

Ms. Layfield said Mr. Gaylord was very pleased with the paver work. Their next job was to dig a drainage well for any runoff to tie into the drain underneath the grass. Mr. Gaylord found rot in one of the vertical beams. He put Bondo to see if that will fix the issue, if not he will figure something else out as a plug. Ms. Layfield said the mural artist backed out and they need to find someone else.

Chair Lyons recommended reaching out to Pat Stein from Timbercreek, who is a local artist.

Mr. Hensley was worried that the French drain would fail because of the two drains not being able to be dispersed.

Ms. Layfield said the Board needs to find a solution for water not to come into that castle.

Chair Anderson suggested putting a hold on digging and seeing what happens and if additional drainage solution is needed. Chair Anderson does not want to cause more work to delay the opening of the park.

Town Manger Carmichael said a grand reopening for the whole park has not been planned.

Mr. Hensley said there is still some work to be done at the playground. He said the inner edging needs to be done and some grass that was torn up needs to be replaced with sod. He said the work is weather dependent and help is needed. What's remaining to be done could take two more months before opening the park.

The Board said the educational signs have been put up and they look great.

Vice Chair Lyons recommended spreading pre-emergent to the berm for weeds. Commissioner Banta said it must be a licensed applicator.

CANAL PARK

Mr. Hensley said the Leader from the Park Institute, Mr. Michael Moore, and the Park Superintendent of Chimney Rock, Mr. James Ledgerwood, brought 20- 30 volunteers on March 27 from 9 to lunchtime. They helped plant wildflower seeds in Laurel Green and helped build a bridge through Canal Park. Mr. Hensley said the bridge and path still need work.

NEW BUSINESS

PRELIMINARY SITE PLAN REVIEW- 6 TUDOR LANE

Interim Zoning Administrator Kaitland Finkle said Mr. Daniel Hayes of DMH Builders Inc. (applicant) is proposing to build a single-family detached dwelling located at 6 Tudor Lane Hendersonville, NC 28739. The parcel is identified on the Henderson County Geographic Information System (GIS) as property identification number (PIN# 9548459747). This property is in the ETJ R-30 zoning district. The estimated acreage is .72 acre, and the slope of the property is estimated at 17% which is considered a steep slope.

The Laurel Park Unified Development Ordinance (UDO) section 2.5.3: Dimensional Standards for the R-30 zone indicates that lots with steep slopes (15% to 25%) require a minimum street setback of 40 feet, however in accordance with note 6, this may be reduced to 25 feet to minimize erosion, sedimentation, or land disturbance and is measured from the existing private street pavement edge in accordance with UDO 2.4.5. With the decrease in street setback, the minimum rear setback increases from 35 feet to 50 feet. The side setback remains at the 35 feet minimum.

The applicant has consulted with Peak Hydrogeologic, PLLC (Peak HG) who conducted a predevelopment investigation. The predevelopment investigation suggests that the site is suitable for development and that dispersal of stormwater runoff is viable for this lot. This report has been reviewed and approved by the Town Engineer. Peak HG further indicates that the setback reduction is necessary to develop in the existing flat area (<15% slope) in the southwestern corner of the property nearest the street. To minimize stormwater infiltration at the top of the slope, a geosynthetic clay liner will be installed in the rain garden.

The Parks and Greenways Map includes the ETJ as part of the study area, however no trails are proposed for this specific area. The Land Use Cover Map also includes the ETJ as part of the study area with this specific area being designated as Deciduous/Evergreen Forest.

Ms. Layfield suggested a template for the goals of the Town, i.e. encouraging vine removal, removing less vegetation, native and invasive plant list etc. to educate people moving into Laurel Park.

BEE DAY PROCLAMATION

The Board recommended presenting the Bee Day Proclamation to Council.

VOLUNTEER GARDENING DAY

The Board spoke about an Adopt a Park Program. The Board said they would need to first identify the areas that need to be adopted. They thought about advertising the program in the newsletter.

PARK TECHNICIAN'S REPORT

Mr. Hensley said he has been working on Jump Off Rock and mowing.

Vice Chair Lyon asked about a maintenance plan for the stream restoration.

Town Manager Carmichael said the engineer will come up with a maintenance plan.

INVASIVES SPECIES COMMITTEE REPORT

Mr. McGregor said there will be a workshop on May 11 at 10 am held by Todd Gizzi and Will Coffee. They will demonstrate how or what to do with invasive vines and it will probably be located at Canal Park.

Mr. Carmichael said Mr. Gizzi will begin work on May 1 but Mr. Coffee will be stepping down. Mr. Carmichael said the Town will be looking for someone else to fill the role, but he will need to come up with a job description for the labor work.

Mr. McGregor presented the Board with the caution signs that they will be using when de-vining.

Mr. McGregor said the Committee is working on a mailing to send out to all the residents about Invasive Vines.

BOARD AND COMMISSIONER COMMENTS

Commissioner Banta said Council is still working on the budget and so far there are no issues.

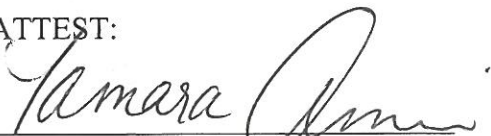
Town Clerk Amin reminded the Board of the Bee Presentation on April 18.

ADJOURNMENT

Chair Anderson said the April Site Meeting will be on April 25. Vice Chair Lyons moved to meet at Canal Park, seconded by Chair Anderson. Chair Anderson asked for discussion; there was none. The vote was unanimous in favor of the motion.

There being no further business, Chair Anderson adjourned the meeting at 10:43 a.m. on motion by Secretary Pierce and seconded by Vice Chair Lyons. Chair Anderson asked for discussion; there was none. The vote was unanimous in favor of the motion.

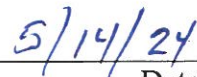
ATTEST:



Tamara Amin, CMC, NCCMC
Town Clerk



Gary Anderson, Chair



Date