TOWN OF LAUREL PARK
COMPENSATION AND BENEFIT INFORMATION
Full-Time Employee

Work Period: Monday 12:01 am to Sunday 12:00 am (midnight)

Pay Period: Bi-weekly (26 pay periods per year)

Pay Date: Friday following the preceding two-week period (direct deposit only)

Medical: 100% of the premium for employee medical, dental, and vision through a plan selected by the Town (dependent insurance available to employee at cost).

Life Insurance: $5,000 term policy

Retirement: member of the North Carolina Local Government Employees' Retirement System (includes a death benefit). Town contributes per pay period at a rate mandated by the State and employee contributes 6% of salary per pay period into the system.

401(k): Town contributes 4.5% for general employees, and 5.0% for LEO. No employee match required.

Holidays: 12 paid holidays

New Year's Day	January 1
Birthday of Martin Luther King, Jr.	Third Monday in January
Good Friday	Friday before Easter
Memorial Day	Last Monday of May
Independence Day	July 4
Labor Day	First Monday of September
Veteran's Day	November 11
Thanksgiving Day	Fourth Thursday of November
Day After Thanksgiving	
Christmas Holiday (3 days)	See Policy – depends on Christmas Day

Sick Leave: eight (8) hours per calendar month

Vacation:

Years of Service	Accrued Per Year
0 - 4	two (2) weeks
5 - 9	three (3) weeks
10 plus	four (4) weeks

TOWN OF LAUREL PARK
COMPENSATION AND BENEFIT INFORMATION
Temporary Employee

Work Period: Monday 12:01 am to Sunday 12:00 am (midnight)
Public Works

Pay Period: Bi-weekly (26 pay periods per year)

Pay Date: Friday following the preceding two-week period (direct deposit)

Holidays: 12 unpaid holidays

New Year's Day	January 1
Birthday of Martin Luther King, Jr.	Third Monday in January
Good Friday	Friday before Easter
Memorial Day	Last Monday of May
Independence Day	July 4
Labor Day	First Monday of September
Veteran's Day	November 11
Thanksgiving Day	Fourth Thursday of November
Day After Thanksgiving	
Christmas Holiday (3 days)	See Policy – depends on Christmas Day