



**Town Council
Regular Meeting Minutes
June 18, 2024 – 9:30 a.m.**

Mayor O’Cain called the Regular Council Meeting to order at 9:30 a.m. on June 18, 2024, in person at Town Hall, 441 White Pine Drive, Laurel Park, NC 28739 and electronically through Zoom platform.

The following attended in person at Town Hall, 441 White Pine Drive, Laurel Park, NC 28739:

- Mayor Carey O’Cain
- Mayor Pro Tempore A. Paul Hansen
- Commissioner Kristin Dunn
- Commissioner Deb Bridges
- Commissioner George W. Banta
- Interim Town Manager Cara Reeves
- Town Clerk Tamara Amin
- Finance Officer Kirk Medlin
- Police Chief Bobbie Trotter
- Public Works Director Brandon Johnson
- Crew Leader Matthew Pearce
- Town Engineer Will Buie
- Charles Ellison- WXZ Representative

Absent:

- Fire Chief Tim Garren

Mayor O’Cain opened the Regular Meeting and led the Pledge of Allegiance.

PUBLIC COMMENT

Mayor O’Cain asked if there was any public comment; there were two.

Town Clerk Amin read an email from

- a. Mr. Timothy Soehl Email - The aforesaid email is attached to, and made part of, these minutes as Appendix 1.
- b. Ms. Susan Laborde Email- The aforesaid email is attached to, and made part of, these minutes as Appendix 2.

Mr. Don McIntyre of 121 Timber Creek recommended the Town spread out the schedule for brush pick up due to the many delays that occurred this year.

APPROVAL OF THE AGENDA

Commissioner Banta moved to approve the agenda. Mayor O’Cain asked for discussion; there was none. The vote was unanimous in favor of the motion.

APPROVAL OF THE CONSENT AGENDA

- c. May Monthly Report - The aforesaid report is attached to, and made part of, these minutes as Appendix 3.
- d. Budget Amendment #7- Ordinance 2024-8 - The aforesaid Ordinance is attached to, and made part of, these minutes as Appendix 4.

Commissioner Bridges moved to approve the consent agenda. Mayor O’Cain asked for discussion; there was none. The vote was unanimous in favor of the motion.

OLD BUSINESS

ROADS UPDATE

Town Engineer Will Buie said to answer the striping question, this is under Tarheel’s punch list. Mayor O’Cain asked about the center line in Timbercreek. Mr. Buie said that was not part of the contract and he can ask Tarheel to price it out. Mayor O’Cain asked Staff to get a priority list of all the major through roads not secondary roads to Mr. Buie for a quote.

Mr. Buie gave an update on the roads project. The Town plans to allocate \$620,000 for this project from the roads and Powell Bill fund, up to \$335,858 from the stormwater fund, and the Town has approximately \$37,047 remaining in ARPA funds to be used for drainage work. This provides a total project budget of \$992,905 to complete the project. Based on this, WGLA Engineering has refined the recommendations for paving and drainage improvements as summarized below:

With the available budget noted above, WGLA has revised the recommended paving list to include:

- Beechwood Circle (from Winter Holly Lane to Inkberry Road)
- Roberts Drive (from Rowland Drive to Laurel Park Highway)
- Echo Drive
- Echo Lane
- Lake Drive (from Kermit Edney Drive to Rustic)

Add/alternate paving list to include:

- Sabine Drive (from Elm Lane to Terrace Mountain)
- Elm Lane
- Woodbyne Avenue (from upper intersection with Laurel Park Highway to Stayman Lane)

The construction cost for this work is estimated to be approximately \$750,000. There are a significant number of culverts that will need to be replaced on these roads (11). In addition, the Town would like to dedicate funds to shoulder and ditch repairs. The Town discussed allocating \$150,000 toward this work, but the amount of funding directed to shoulder and ditch repairs could be determined once bids and final construction costs are in hand for the drainage and paving work.

In addition to construction costs, WGLA recommends a contingency be established for both drainage and paving work (see budget estimate below). In addition, WGLA will recommend establishing a budget for completing core samples on the roads to be resurfaced. WGLA is recommending a budget allowance of \$15,000 for this task.

Finally, WGLA is providing a budget for the culvert replacement design, bidding assistance for drainage and paving, and construction administration assistance for the project as listed below. WGLA is also providing a budget for preliminary design work to address drainage and paving improvements on Olds Lane and Azaela Ridge Drive. Both roads ranked high on priority for resurfacing, but both roads require significant drainage improvements and/or widening. These improvements will require easements from neighboring property owners. This property design effort will include provide conceptual plans for the improvements with approximate locations for easements or rights of way required. The Town can use these drawings to engage with the property owners to determine if securing easements and rights of ways is viable before completing a formal design.

| | |
|---|-----------------|
| Design of Drainage & Paving Improvements | \$7,500.00 |
| Preparation of Bid Documents & Bidding Assistance | \$2,500.00 |
| Construction Administration Assistance | \$9,000.00 |
| Conceptual Design for Olds Lane & Azalea Ridge | \$5,000.00 |
| TOTAL | \$24,000.00 |

PRELIMINARY PROJECT BUDGET:

Below is a draft of the project budget based on the items listed above:

| | |
|--|------------------|
| Paving and Drainage Improvements Construction | \$750,000.00 |
| Shoulder and Ditch Repairs (budget allowance) | \$150,000.00 |
| Total Estimated Construction Costs | \$900,000.00 |
| Allowance for testing and core samples | \$15,000.00 |
| Design, bidding assistance & construction admin assistance | \$24,000.00 |
| Contingency | \$53,905.00 |
| TOTAL PROJECT BUDGET | \$992,905.00 |

Schedule:

WGLA understands the Town would like to have paving take place this fall. That may not be possible due to the timing of the culvert replacement work that is required before paving can take place. WGLA recommends working with Austin Construction to complete the drainage improvements as a change order to the existing drainage contract. This may allow the paving to take place late in the fall. That said, the Town may receive more favorable bids for paving in the spring. WGLA is finding that most of the paving contractors are booked already through the fall. WGLA will continue to work with the Town to refine the schedule moving forward.

Mayor O’Cain asked that all ARPA funds be spent this year. Mr. Buie said he will execute change orders with Austin Construction and go out for bid.

Town Clerk Amin asked Mr. Buie for updated maps. He said he will work on submitting those.

Commissioner Banta thanked Mr. Buie for their help with the roads project.

Mr. Buie left the meeting at 9:57 a.m.

BUDGET APPROVAL

Finance Officer Medlin said the only change is waste services that were lowered by \$20K and put in the Part-time Admin Salaries.

Commissioner Banta said page 15 of the budget book needs to be read FY 24-24; on page 23 the Ad Valorem Taxes need to be fixed.

- e. FY 25 Budget Ordinance- The aforesaid Ordinance is attached to, and made part of, these minutes as Appendix 5.
- f. FY 24-25 Fee Schedule- The aforesaid fee schedule is attached to, and made part of, these minutes as Appendix 6.

Commissioner Banta moved to approve the Fiscal Year 2024-2025 Budget Ordinance and Fee Schedule as presented with the amended changes in the budget document. Mayor O’Cain asked for discussion; there was none. The vote was unanimous in favor of the motion.

ECUSTA CROSSING PERFORMANCE GUARANTEE EXPIRATION

Interim Town Manager Cara Reeves said because WXZ Inc. has completed some but not all of the roads and infrastructure and their bond is set to expire on 6/30/24 they are required by state law to submit a performance guarantee to the Town. These subdivision regulations commonly include instillation of adequate water and sewer, construction and dedication of subdivision streets that meet Town or NCDOT standards, and provision of parks and recreation space.

“To assure compliance with these and other ordinance requirements, the ordinance may provide for performance guarantees to assure successful completion of required improvements.” (NCGS

§ 160A-372; 153A-331). If such guarantee is required the developer may choose a performance bond, a bank-issued letter of credit, funds held in escrow, or other financial assurances. A performance guarantee could ensure improvements regardless of whether they will be dedicated to the public or remain private.

Mr. Charles Ellison of WXZ Residential Group asked Council to extend the performance guarantee to September 30, 2024. Mayor O’Cain said the neighbors are concerned about the landscaping and asked Mr. Ellison where they are with that.

Mr. Ellison said they have a preliminary landscape plan now. They will be making some minimal revisions to it like plant sizes. It is pretty solid with the amount of plants, trees, and sod. But no contract has been signed. Dave Swindell has asked to make adjust to the landscape plan and with Randy’s input they hope to meet again this week. There has been no budget for landscaping that has been determined.

Mayor Pro Tem Hansen said WXZ suggests Council review a landscaping plan before they are issued a Certificate of Occupancy (CO). Mayor Pro Tem Hansen asked about the status of the pump station.

Mr. Ellison said they started acquiring the pumps and internal components. TP Howard will do the installation, but they are still waiting on the generators. They hope to have those parts in the next six weeks.

Mayor O’Cain asked Mr. Ellison to provide another bond just for the landscaping plan. Also, identifying each component and each activity with a timeline on a bar chart. The Council will only extend the performance guarantee until September 30, 2024 but WXZ needs to provide the Landscape Bond. Mr. Ellison said Mr. Swindell will come up with a list. Mayor O’Cain asked they include irrigation and landscaping and dates expected to finish.

Mayor Pro Tem Hansen asked to keep the bond at the same price and way it is of \$384,220. Mayor Pro Tem Hansen asked about streetlights. Mr. Ellison said they are about 50-60% complete.

Mayor Pro Tem Hansen asked about the clean up near the Ecusta Trail. Mr. Ellison said there was no design plan yet because that is another phase.

Mayor Pro Tem Hansen moved to approve the performance guarantee extension for WXZ Inc. to complete all infrastructure related to public utilities for the same amount of \$384,220 as 125% of total until September 30, 2024 and provide the Town with a Landscaping bond before getting the CO. Mayor O’Cain asked for discussion; there was none. The vote was unanimous in favor of the motion.

Mr. Ellison left the meeting at 10:14 a.m.

NEW BUSINESS

HENDERSONVILLE COUNTRY CLUB FIREWORKS

Mayor O’Cain said Dustin Gosnell has requested Council approval of an 18–20-minute fireworks show at the Hendersonville Country Club on July 3rd. The proposed show would take place between 9:30 and 10:00 PM.

Council reviewed and discussed the proposal from Dustin Gosnell at Gosnell’s Pyrotechnics.

Mayor Pro Tem moved to approve the request for fireworks display by Goswell’s Pyrotechnics at the Hendersonville Country Club on July 3rd. Mayor O’Cain asked for discussion; there was none. The vote was unanimous in favor of the motion.

INTERIM TOWN MANAGER’S REPORT

Interim Town Manager Cara Reeves said yesterday Staff met with Maybin’s. They brought examples of the 65-gallon and 96-gallon totes. Due to the Town’s topography the 65-gallon totes would work better but they will take 8 weeks to deliver.

Mayor O’Cain recessed the meeting at 10:17 a.m. to allow Council to look at the totes.

Mayor O’Cain reconvened the meeting at 10:20 a.m.

Ms. Reeves said Maybin’s will phase in trash pickups. Residents can either donate by bringing old totes to Public Works and Maybin’s will collect them, sell them on Facebook marketplace, or just keep them. Recycling can be placed on the side of the totes in blue bags. They will start pickups on the week of July 1.

Council asked Staff if residents want the bigger tote can they request that?

Ms. Reeves said Maybin’s will switch it if they think the 65-gallon is too small. Ms. Reeves said for the next 8 weeks residents will use their own bins. The contract is for three years with the option to extend for another three years. Maybin’s said if the Laurel Park logo stickers are provided within the 8 weeks, they will be happy to put them on the totes before delivering.

Commissioner Bridges recommended attaching a cheat sheet with what residents can and can’t recycle upon delivering the totes.

DEPARTMENT HEAD REPORTS

PUBLIC WORKS

Public Works Director Johnson said brush and mulch have been completed for the season. Timber Creek brush was picked up last due to the paving schedule. Staff did not want to ruin the newly paved roads.

The department is using a pressure washer to clean signs and speed bumps rather than scrubbing to save time. Mr. Pearce is helping Mr. Hensley with the parks. The department is also moving the Wisteria Vines near the pump station.

Mayor O’Cain asked about the status of the pump house near Fleetwood. Mayor Pro Tem Hansen said they have not gotten the stucco, tile, or roof done.

POLICE

Chief Trotter said the department has written 65 tickets which is 50% above what the department has been writing.

The department has received numerous raccoon calls but there have not been any positive rabies cases. The raccoons are just coming out more during the day which does not mean they are sick.

The speed sign is now located by the Hartig’s and has shown 45 mph as the highest speed. Next, the department plans on putting the sign at Echo Lane. Laurel Park Place wants the sign, but Chief Trotter was having police officers there instead. Hopefully, by July the Town will have another speed sign.

On Thursday, the department will hold a Community Class on Patrol Procedures at 6:30 p.m. at Town Hall.

The department has also been aware of a deer with arrows in his head. Chief Trotter believes it is the same deer from December.

FIRE

Fire Chief Tim Garren was not present.

ADMINISTRATION

Finance Officer Medlin said Maybin’s will have two cameras on their trucks they can view on an app. He said this will be a great tool for the Town to explain any missed trash or any other accidents that happen.

Town Clerk Amin said Staff is working on the newsletter that will go out on July 1, preparing for a public hearing for 1512 Brevard Road and will work on employee evaluations. Staff are working on sending out a message about our new waste services company to inform residents about the changes. Ms. Amin reminded the Council that Town Offices will be closed on Thursday, July 4 2024 for Independence Day and asked Council to send any agenda items to her by July 1st to prepare for next month’s meetings. Ms. Amin gave a shout out to Officer Matheu Murray for helping streamline and fix some website issues when our vendor was not available.

Ms. Amin asked Council since there is no Town Manager, who would be doing evaluations for Department Heads. Council decided Commissioner Banta and Mayor Pro Tem Hansen will do the evaluations for Town Clerk Amin, Finance Officer Medlin, Police Chief Trotter and Public Works Director Johnson. Council asked Ms. Amin to print copies of the evaluation form for Commissioner Banta and Mayor Pro Tem Hansen.

MAYOR AND COMMISSIONER COMMENTS

Mayor Pro Tem Hansen recommended Council extend the Land of Sky contract for Ms. Finkle to help Ms. Reeves with the Ecusta Crossing. Council agreed to keep Ms. Finkle as needed.

Commissioner Bridges gave kudos to Officer Murray his help with the website. Commissioner Bridges asked Chief Trotter to have Officer Murray and Mr. Travis Bonnema review the VC3 contract.

Commissioner Bridges said Mr. Steve Pettis has a great article about the deer population that would be good for the newsletter. Chief Trotter said the Town should consider aggressive action and has brought it up to the previous Town Manager for the past one or two years.

Commissioner Dunn said her and Ms. Reeves are collecting applications for the Town Manager position and already have a couple of good applications.

Mayor O’Cain praised Customer Service Representative Greene but said the Council needs more hours out of that position. Mayor O’Cain asked the residents present if they knew anyone to have them apply. The Town is paying \$19 per hour for a 29-hour position weekly.

Commissioner Banta said he took a walk in Rhododendron Lake Nature Park, and he believes the lake is fully stocked with sunfish and bass.

Mayor O’Cain said the ABC merger is going through and their first meeting is July 1.

Mayor O’Cain said he is signing off on safety bonuses for employees. These are employees that have not had a workmen’s compensation request in the past year.

Mayor O’Cain would like the Town to commission a pay study in the 2024/2025 fiscal year. Mayor Pro Tem Hansen said this should be the first function of the new Town Manager. Commissioner Bridges recommended focusing the pay study just in WNC specifically.

ADJOURNMENT

There being no further business, Commissioner Dunn moved to adjourn at 10:49 a.m. Mayor O’Cain asked for discussion; there was none. The motion carried unanimously.



J. Carey O’Cain
Mayor

ATTEST:

T. Amin

Tamara M. Amin, CMC, NCCMC
Town Clerk/ Deputy Tax Collector

7/16/24

Date

PUBLIC COMMENT SIGN-UP SHEET

Regular Mtg

MEETING DATE: 6/18/2024

NOTE: ALL INFORMATION PROVIDED ON THIS FORM IS A PUBLIC RECORD

WE APPRECIATE OUR CITIZENS AND GUESTS EXPRESSING THEIR VIEWS ON THE FUTURE OF LAUREL PARK.

WE OFFER THE FOLLOWING GUIDELINES FOR SPEAKING DURING PUBLIC COMMENT.

- COMMENTS WILL BE **LIMITED TO 3 MINUTES** IN AN EFFORT TO BE FAIR AND OFFER EVERYONE AN OPPORTUNITY TO SPEAK.
- ATTENDEES ARE REQUESTED TO DESIGNATE A SPOKESMAN FOR GROUPS SUPPORTING OR OPPOSING THE SAME POSITION. IF THE NUMBER OF PERSONS WISHING TO ATTEND THE COMMENT PERIOD EXCEEDS THE CAPACITY OF THE HALL, GROUPS ARE ASKED TO SELECT DELEGATES FROM GROUPS SUPPORTING OR OPPOSING THE SAME POSITION.
- PLEASE BE RESPECTFUL AND COURTEOUS IN YOUR REMARKS.
- PLEASE REFRAIN FROM PERSONAL ATTACKS AND FROM USING PROFANITY.
- **PLEASE STATE YOUR NAME AND ADDRESS PRIOR TO SPEAKING.**

PLEASE PRINT THE INFORMATION BELOW

| | <u>NAME</u> | <u>ADDRESS</u> | <u>SUBJECT</u> |
|-----|---------------|---------------------|----------------------|
| 1. | Timothy Soehl | 204 Timber Creek Rd | Painted road lines |
| 2. | Susan Labarde | 150 Nimbus lane | Sky Village entrance |
| 3. | Dempsey | 121 Timber Creek | Brush pick-up |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |

Entry #: 4 - Timothy Soehl **Status:** Submitted **Submitted:** 6/12/2024 5:24 PM

Name

Timothy Soehl

Address

204 Timber Creek Rd., Hendersonville,, North Carolina 28739

Comment/Question

When are the lines going to be painted on the roads. We were told that when the paving was done the lines would be painted. I don't see this being done? I have already lost one car because the person was on the wrong side of the road. I do not want to loose another.

Phone (Optional)

(828) 772-6277

Email (Optional)

tim1953nc@hotmail.com

How would you like to be contacted?

Phone

Appendix - 2

Tamara Amin

From: Robert/Susan Laborde <labordefive@gmail.com>
Sent: Monday, June 17, 2024 5:45 PM
To: Matthew Pearce; Tamara Amin
Cc: Sandy McGlashan
Subject: Sky Village entrance

Be Advised: This email originated from outside of the Laurel Park network. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Matthew and Tamara,
Sandy and I wish to thank you on behalf of all our neighbors in Sky Village for making such a needed improvement to the drainage culvert and the area around the Sky Village sign. 811 responded so quickly as did the maintenance department thanks to Matthew. You really understood what we needed and took care of it promptly. The property owner will be pleased as well.
Now Sandy and I can continue with our plans for planting new things, knowing it won't all get washed away in the next heavy rain.
Please know that we appreciate you both and all you do for Laurel Park.

Gratefully,
Susan

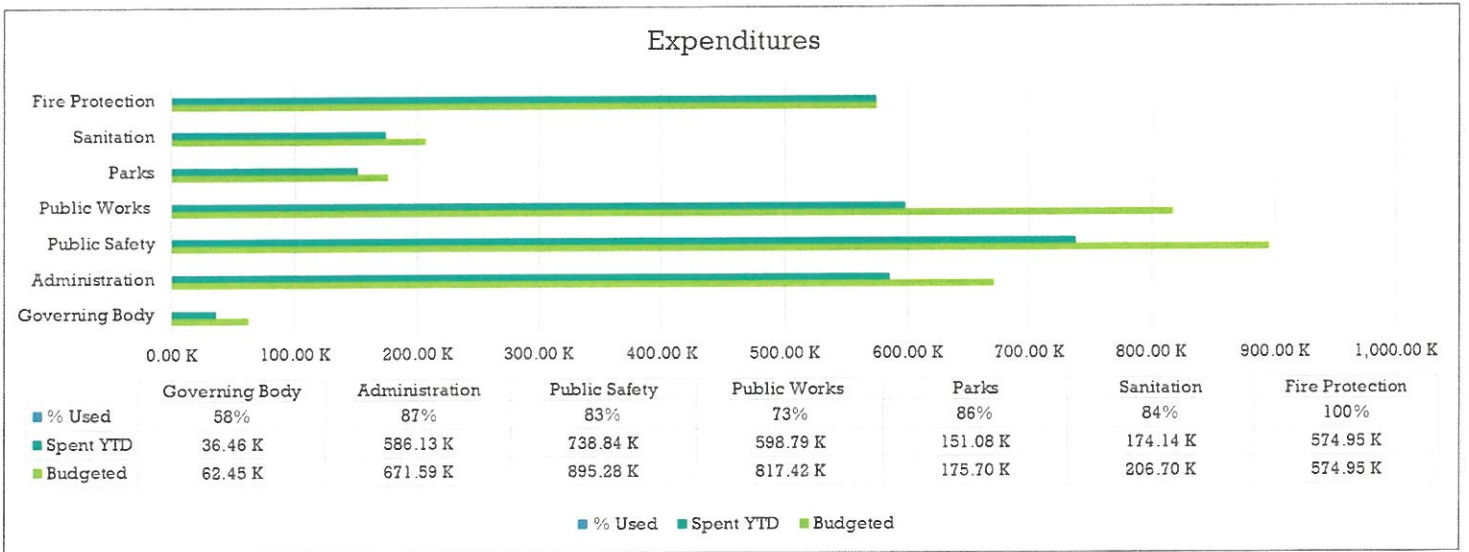
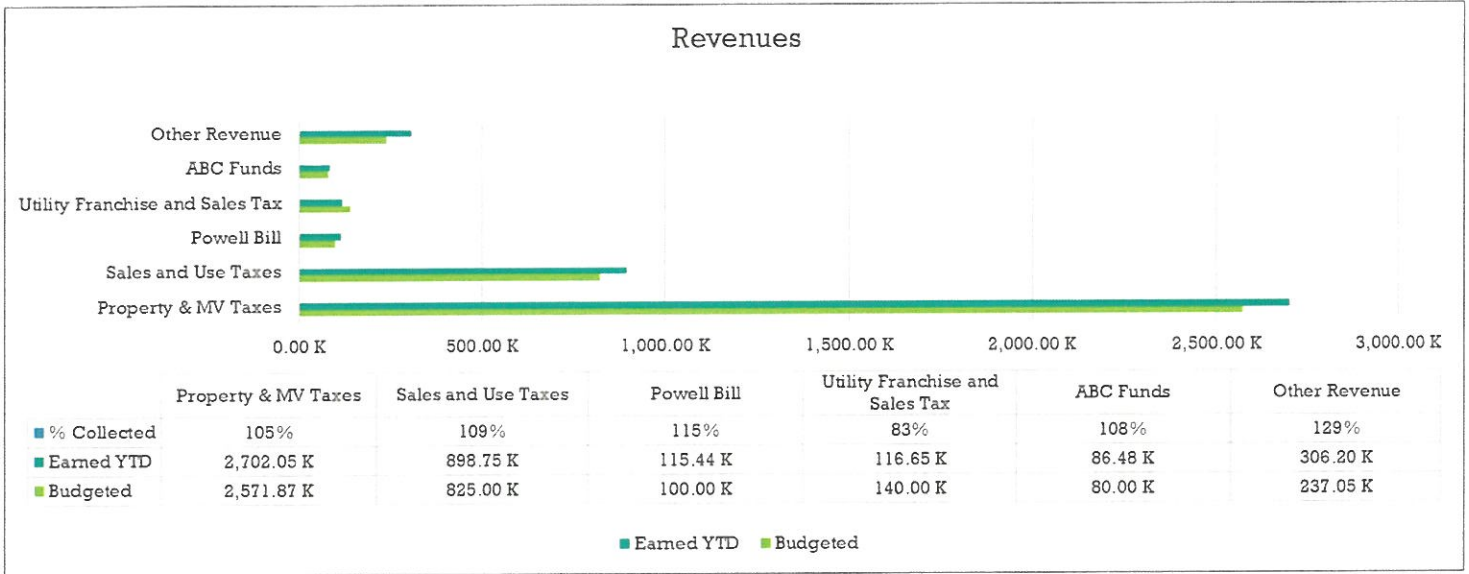
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Robert P. Laborde, MD
Susan D. Laborde
150 Nimbus Lane
Hendersonville, NC 28739

cell 828.388-3662 Susan
cell 828.696-5131 Robert

Appendix -3



May Monthly Report



Tax Collector's Report (May 31, 2024)

For prior year taxes, a total of \$29,040.77 remains outstanding. The Town received \$1,666.37 from Henderson County for property taxes collected for February and a total of \$2,562,194.86 since the 2023 bills were mailed. The 2023 tax levy is \$2,571,273.38. The Town currently has a collection rate of 99.830%.



Planning & Zoning

Status of Single-Family Residential Dwellings (SFRD)

| | | | |
|---------|--------------------|---------------------|-------|
| 2021-19 | 212 Beechwood | Jennifer Yost | NC |
| 2022-31 | 10 Fawn Turn Ln | Sigfrid Della Valle | NC |
| 2022-38 | 209 Ficker Cir. | Sarah Adams | NC |
| 2022-44 | 945 Somersby Pkwy. | Matt Padula | UC |
| 2023-4 | 200 Rowland Dr. | Loyd Alexander | LPZCP |
| 2023-5 | 152 Clays Cv. | Josh Youngblood | NC |
| 2024- | 101 Reisha Ln. | Jack Collina | LPZCP |

Status Legend

| | |
|--|------------------------------------|
| LPZCP = Laurel Park Zoning Compliance Permit | UC = Under Construction |
| NC = Nearly Complete | CO=Certificate of Occupancy Issued |

Monthly Permits Other Than SFRD

| | | |
|----------------------------|--|----------|
| Deck | Stairs on deck, 43 Headwater Dr. | 1 |
| Sign | | 0 |
| Fence | 312 Daniel Dr., 316 Crystal Spring Dr. | 2 |
| Additions or Remodel | | 0 |
| Accessory Use or Structure | | 0 |
| Total for May | | 3 |

Town of Laurel Park, North Carolina
Budget Ordinance Amendment
Fiscal Year 2023-2024
Amendment #7

A transfer of expenses between the Laurel Green Stream Restoration Project Capital Reserve Fund (Fund 23) and the Laurel Green Stream Restoration Capital Project Fund (Fund 26) is necessary to correct the allocation of expenses to match the FY 24 budget.

Section 1. To amend the Laurel Green Stream Restoration Project Capital Reserve Fund (23), the expenses are to be transferred as follows:

| <u>Account</u> | Decrease | Increase |
|---|----------|---------------------|
| Professional Services (26-6130-1900) | | \$ 6,617.86 |
| Contracted Services (26-6130-4450) | | \$ 29,357.79 |
| Total Changes | | \$ 35,975.65 |


Section 2. To amend the Laurel Green Stream Restoration Capital Project Fund (26), the expenses are to be transferred as follows:

| <u>Account</u> | Decrease | Increase |
|---|---------------------|--------------------|
| Professional Services (23-6130-1900) | \$ 6,617.86 | |
| Miscellaneous (23-6130-2900) | \$ 19,067.38 | |
| Contracted Services (23-6130-4450) | \$ 10,290.41 | |
| Total Changes | \$ 35,975.65 | |
| Grand Total Changes | \$35,975.65 | \$35,975.65 |


Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Town Council, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 18th day of June 2024.

ATTEST:



Tamara Amin, CMC, NCCMC
Town Clerk/Deputy Tax Collector



J. Carey O'Caill, Mayor

Appendix-5

**FISCAL YEAR 2024–2025
BUDGET ORDINANCE 2025-1**

WHEREAS, the Town of Laurel Park is required to adopt an annual balanced budget as set forth by the Local Governmental Budget and Fiscal Control Act of North Carolina (NCGS §159-8);

NOW BE IT ORDAINED by the Laurel Park Town Council that the Fiscal Year 2024 - 2025 Budget be as follows:

GENERAL FUND

Estimated Revenues

| | |
|----------------------------------|---------------------|
| Property and Motor Vehicle Taxes | \$ 2,677,000 |
| Sales and Use Tax | 900,000 |
| Powell Bill | 120,000 |
| NC Utilities Franchise Tax | 150,000 |
| ABC Funds (Town and Police) | 85,000 |
| Miscellaneous Revenue | 171,250 |
| Fund Balance Appropriation | 611,807 |
| Total Estimated Revenues | \$ 4,715,057 |

Appropriations

| | |
|-----------------------------|---------------------|
| Governing Body | \$ 64,785 |
| Administration | 845,850 |
| Public Works | 1,014,550 |
| Public Safety | 976,260 |
| Sanitation | 270,000 |
| Fire Protection | 618,482 |
| Parks | 275,130 |
| Transfers | 650,000 |
| Total Appropriations | \$ 4,715,057 |

STORMWATER FUND

Estimated Revenues

| | | |
|---------------------------------|-----------|----------------|
| Fund Balance | \$ | 295,858 |
| Appropriated Stormwater Fee | | 75,000 |
| Total Estimated Revenues | \$ | 370,858 |

Appropriations

| | | |
|-----------------------------|-----------|----------------|
| Stormwater Development | \$ | 20,000 |
| Other Expenses | | 350,858 |
| Total Appropriations | \$ | 370,858 |

ROADS AND POWELL BILL CAPITAL PROJECT FUND

Estimated Revenues

| | | |
|---------------------------------|-----------|----------------|
| Transfer from General Fund | \$ | 620,000 |
| Total Estimated Revenues | \$ | 620,000 |

Appropriations

| | | |
|-----------------------------|-----------|----------------|
| Professional Services | \$ | 30,000 |
| Contracted Services | | 590,000 |
| Total Appropriations | \$ | 620,000 |

ARP CAPITAL PROJECT FUND

Estimated Revenues

| | | |
|---------------------------------|--|----------------|
| Fund Balance Appropriated | | 160,743 |
| TOTAL Estimated Revenues | | 160,743 |

Appropriations

| | | |
|-----------------------------|-----------|----------------|
| Contracted Services | | 160,743 |
| Total Appropriations | \$ | 160,743 |

LAUREL GREEN CREEK CAPITAL RESERVE FUND

| | |
|---------------------------------|-------------------|
| Estimated Revenues | |
| Grants | \$ 187,963 |
| Total Estimated Revenues | \$ 187,963 |
| Appropriations | |
| Contracted Services | \$ 187,963 |
| Total Appropriations | \$ 187,963 |

TOWN HALL CAPITAL PROJECT FUND

| | |
|---------------------------------|-------------------|
| Estimated Revenues | |
| Transfer from General Fund | \$ 0 |
| Fund Balance Appropriated | 294,500 |
| TOTAL Estimated Revenues | \$ 294,500 |
| Appropriations | |
| Professional Services | \$ 174,500 |
| Contingency | 5,000 |
| Contracted Services | 100,000 |
| TOTAL Appropriations | \$ 294,500 |

HIGHWAY 64 CAPITAL PROJECT FUND

| | |
|---------------------------------|-------------------|
| Estimated Revenues | |
| Transfer from General Fund | \$ 30,000 |
| Fund Balance Appropriated | 109,734 |
| TOTAL Estimated Revenues | \$ 139,734 |
| Appropriations | |
| Professional Services | \$ 25,000 |
| Contracted Services | 114,734 |
| TOTAL Appropriations | \$ 139,734 |

AD VALOREM TAX RATE: \$0.395 per \$100.00 valuation of taxable property.

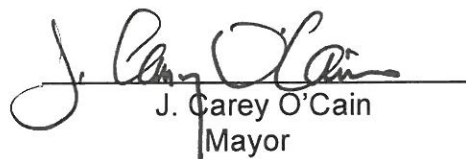
The Budget Officer is authorized to reallocate departmental appropriations among the various expenditures within each department. The Budget Officer is authorized to make interdepartmental transfers of minor budget amendments not to exceed 10% (ten percent) of the appropriated funds for the department's allocation that is being used. Notification of all such transfers or amendments shall be made to the Town Council at the next regular meeting of that body following the transfers. Inter-fund transfers of money shall be accomplished only by authorization from the Town Council. The utilization of any contingency appropriation, in any amount, shall be accomplished only by authorization from the Town Council. Approval of a contingency appropriation, which transfers funds from the contingency appropriation to the appropriate object of expenditure, shall be deemed a budget amendment.

Adopted this 18th day of June 2024.

ATTEST:



Tamara Amin, CMC, NCCMC
Town Clerk



J. Carey O'Cain
Mayor

Appendix - 6

Schedule of Fees

| <u>Town of Laurel Park Fee Schedule</u> | |
|---|---|
| July 1, 2024 – June 30, 2025 | |
| GENERAL FUND | |
| Miscellaneous | |
| Returned Check or Electronic Item Fee | \$25.00 |
| Copies, per page | no charge for first 2 pages, then \$0.20 pp > 8"x11" \$1.00 pp |
| Public Works | |
| Mulch/composted leaves, per load (includes delivery) | \$60.00 |
| Mulch is available for purchase and delivery to locations within the corporate limits only. Limit five (5) loads per address, per sale. Loads are approximately 8 cubic yards. Orders canceled or reduced after payment is processed will be charged a \$30.00 refund processing fee. | |
| Parks (fee is non-refundable and designated for park improvements) | |
| Wedding Ceremony in Town Park (Non-Resident) | \$500.00 |
| Wedding Ceremony in Town Park (Resident) | \$250.00 |
| Event with Alcohol at Jump Off Rock or Rhododendron Lake Nature Park (park remains open to the public) | \$100.00 |
| Police Department | |
| Police Report | no charge |
| Fingerprinting | no charge |
| No Open Burning Fine | \$100.00 |
| Off Duty Security (4 hour minimum) | \$45.00 per hour |
| PLANNING & ZONING | |
| Certificate of Zoning Compliance | |
| Single Family Residential | \$250 Base (Plus \$50/500 sq ft over 1000sqft) |
| Medical, Institutional, Cultural, Commercial, & Industrial | \$300.00 |
| Addition, Accessory Building, other not listed | \$75.00 |
| Deck | \$75.00 |
| Fence | \$75.00 |
| Demolition | \$75.00 |
| Interior Remodel | no charge |
| Planned Unit Development | \$100/acre (\$500 min) |
| Sub-Division Request | \$100 + \$25/lot |
| Site Plan Review | \$250.00 |
| (more than 3 residential units & all non-residential) | |
| Sign – New or Replacement | \$50.00 |
| Zoning Verification Letter | \$50.00 |
| Special Use Permit | \$100/acre (\$500 min) |

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| Encroachment Agreement | \$1,000.00 |
| Land Disturbing Permit | \$200.00 |
| Voluntary Annexation | \$250.00 |
| Zoning Ordinance Text Amendment | \$250.00 |
| Zoning Map Amendment/Rezoning Request | \$250.00 |
| Variance Request | \$80.00 |
| Appeal | \$80.00 |
| STORMWATER FUND | |
| Stormwater Services | |
| Stormwater Monthly Fee | \$5.00 |
| <i>Additional fees/penalties/charges may be found in the Town of Laurel Park Ordinances</i> | |